



AREA 40 PREVIOUSLY ADOPTED ACTIONS 1972-PRESENT

Revised Fall 2022

TABLE OF CONTENTS
for
Applicable Content

ARCHIVES/STRUCTURE	4
STRUCTURE	5
AREA ADVISOR	6
AREA CHAIR	7
AREA DELEGATE	8
AREA SECRETARY	9
AREA TREASURER/FINANCES	10
ASSEMBLAGES (CONTENT AND PROCEDURES)	12
CPC/TRUSTEES	15
CORRECTIONS/INT'L CONVENTIONS	16
DISTRICTS & DISTRICT COMMITTEE MEMBERS	17
ELECTIONS	18
GRAPEVINE/GSO POLICY & ADMISSIONS	19
LITERATURE	20
PUBLIC INFORMATION	21
REGION	23
ROUNDUPS	24
STATE (AREA) DIRECTORIES	25
TREATMENT/ACCESSABILITIES/AGENDA	26

TABLE OF CONTENTS
for
Historical Content

ADVISORY COMMITTEE -----29

AGENDA WRITING (AREA COMMITTEE) & MEETINGS -----30

ARCHIVES/STRUCTURE -----31

AREA CHAIR -----36

AREA DELEGATE -----37

AREA SECRETARY/TREASURER -----39

AREA TREASURER/FINANCES -----40

ASSEMBLAGES (CONTENT AND PROCEDURES) -----45

COOPERATION WITH PROFESSIONAL COMM/TRUSTEES -----50

CORRECTIONS/INT'L CONVENTIONS -----51

DISTRICTS AND DISTRICT COMMITTEE MEMBERS -----52

ELECTIONS -----55

GRAPEVINE/POLICY AND ADMISSIONS -----56

LITERATURE -----57

PUBLIC INFORMATION -----58

REGION -----60

ROUNDUPS -----61

STATE (AREA) DIRECTORIES -----62

TREATMENT FACILITIES/AGENDA -----63

THE TRIANGLE -----64

ARCHIVES/STRUCTURE (APPLICABLE)

Fall 1997 it was agreed that Area 40 would establish a Structure Committee assignment as an alternate assignment to the Archives Committee for the purpose of handling Agenda items¹ that directly relate to the organization and operation of the Area 40 Committee System as outlined in the Area 40 Policies and Procedures.

Spring 1998 it was agreed to place the following two responsibilities currently listed under Grapevine for replacement under Archives/ Structure;

1. To maintain Past motions and to keep them updated after each Assembly. Make past motions available to all AA members, groups and districts that desire them. Make suggestions when changes are needed.
2. To consider all Area policy agenda items, which are, channeled through the Area 40 Chair.

Fall 2004 it was agreed that the Area Archivist be retained in that position until such time as he or she decides to cease their services or until such time as the Area decides to elect a new Archivist.

Fall 2005 it was agreed that:

- a) the current Policy and Procedures document be made available to the Area on the Area website, and that updates and revisions will be the responsibility of the Archives committee after each Assembly. Corrections to the Policy and Procedures document need to be submitted to the Area Chair for furtherance to the Archives Committee in accordance with Area Timelines to be included under the Committees agenda.

Spring 2012 it was agreed to replace the past action from Spring 2011 with the proposed action submitted to committee: (Item B in its entirety, as it appears below)

1. In the event that the Delegate resigns or becomes unable to serve, the Area Chair/Alternate Delegate shall become the Delegate and the Area Advisor shall assume the Area Chair duties until the next Area Assembly when a third legacy election shall take place to select an Area Chair to fill out the term.
2. In the event that the Area Chair/Alternate Delegate, Treasurer, or Secretary resigns or becomes unable to serve, the Area Advisor shall assume the duties of the position until the next Area Assembly when a third legacy election shall take place to select someone to fill out the term.
3. In the event that the Area Advisor resigns or becomes unable to serve, the Area Chair shall appoint a Past Delegate to complete the rotation.
4. If for some unusual, unlikely, or unforeseen circumstance this replacement process does not work, the following process will be used: a. the available Area Officers (Delegate, Area Chair, Secretary, Treasurer) and the Area Advisor (or a previous past Delegate if the Area Advisor is unavailable) will confer to determine the best solution given the specifics of the vacancy or vacancies; b. an Area Committee meeting will be scheduled as provided in section 1.4 of the Policy & Procedures Manual (audio conference or other meeting technology would be acceptable) to discuss the recommended solution; c. the Area Secretary, or person designated by the officers, will poll the Area Committee as outlined in Sections G11.3; G13.3; and G14.4.

Spring 2013 it was agreed to relocate the Area 40 Archives Repository to Valley Trades Center Unit 26
107 Mountain View Ennis, Mt 59729

Spring 2015 it was agreed that the Archives committee will assume responsibility for the production, collection and reporting of our Assembly Evaluation Process.

Spring 2018 it was agreed that Area 40 implements a policy allowing districts to house their archives in the Area 40

repository. The area assumes no responsibility for the District collections and may, at the discretion of the Area Archivist exclude any collection or parts of a collection because of harmful conditions.

Fall 2019 it was agreed that a new section be added to Area Advisor job description. Reading, “will serve as Venue Liaison. In that position they be provided the authority to represent Area 40 in the process of evaluating, negotiating, selecting and making commitments for the sites of the last two Area Assemblies of their rotation, as well as the first two Area Assemblies of the following rotation.”

STRUCTURE (APPLICABLE)

Fall 1994 it was agreed to adopt the Area 40 committee system as outlined in the Ad Hoc Committee report to include the following points:

- a) Concerning composition of the committee:
 - 1. Voting membership of each committee to include the Standing Committee Chair, who will serve as chair of the committee.
 - 2. DCM’s drawn from the hat to serve.
 - 3. District representation drawn from the hat to serve.
- b) Concerning assignment of General Service Conference Committees not currently covered by our Area:
 - 1. Agenda communication responsibilities assigned to an existing Area 40 committee.
 - 2. Such assignments to be made through a drawing from the hat.
- c) Concerning function of the standing committee:
 - 1. To be as outlined with the purpose being to assist in fulfilling our 12th step.
- d) Concerning procedures of operating the committees:
 - 1. To be as outlined with the purpose of offering an efficient means of handling the business of the Area.
 - 2. To effectively contribute to the group conscience of A.A. as a whole.

Spring 2004 it was agreed that the Area Archivist and Area Webmaster attend each Area Assembly and make a report. Actual expenses are to be reimbursed out of the Area operating funds.

Fall 2006 it was agreed that Area 40 adopt the proposed Policy and Procedures document draft dated July 15, 2006, with the addition of a table of contents, and the two additional paragraphs added to the Secretary’s position description.

Fall 2008 it was agreed that Pre-Assemblies continue to be held in Area 40 prior to each Spring Assembly.

Fall 2017 it was agreed to update items in the Area 40 Policy and Procedures to reflect current practices.

Fall 2017 it was agreed that the dashboard be accessible to standing committee chairs, DCMs, GSRs, Area officers and District Representatives

Spring 2018 it was agreed to create a non-voting, non-rotating Bridging the Gap chair and alternate chair positions that will serve as part of the Treatment Committee, and that the Area 40 Policy and Procedures will be adjusted to reflect these proposed structural changes. The Bridging the Gap chair will be elected at the Fall 2018 Assembly.

Spring 2018 it was agreed that the commonly used practices for Area 40 communication be formalized in the Area 40 Policies and Procedures.

Fall 2020 it was agreed to update the Area 40 Past Actions document and the Area 40 Policy and Procedure document with the Archives committee and Area Advisor after each Area Assembly.

Fall 2021 it was agreed that in the spirit of keeping our organizational documents as up to date and reflective of our current practices as possible the Archives Structure and Policy Committee recommends the following edits be made to the Area 40 Policies and Procedures manual: a. Item 6.1 – Replace last sentence beginning, “Every six months...” with, “The financial report is posted on the Area 40 website and, also, e-mailed to the Finance and Area Committees monthly.” b. Items 8.1 and G4.5 – Add sentence stating, “The Area 40 Treasurer is a secondary signer on the Pink Can account.” c. Item G5.3 – Insert “and a District Representative” after “...and a DCM...” to read, “...and a DCM and District Representative selected from the hat.” d. Add Item G5.7 – “The finance and area committees will receive e-mailed monthly financial reports from the Treasurer.” e. Item G12.5j – Change the “PI Chair” to “Hotline Chair” in the second sentence. Delete the remainder of the second sentence after “...to the Area 40 Treasurer for payment.” Delete the third sentence. f. Add Item G12.5l – “Area Treasurer is also a secondary signer on the Pink Can account.” g. Item Q12.3 – Replace the word “useful” with the word “recommended” at the end of the sentence.

Fall 2021 it was agreed that the Structure and Policy committee recommends that an ad hoc committee be formed to address several concerns surrounding the Area 40 Triangle. The committee ought to address the following questions: • What is the circulation/readership of the Area 40 Triangle? • How many paid subscriptions are there? • How many hits are there to the Triangle webpage? • How many times a year should the Triangle be produced? • What should the content of the Triangle be? • Should the scope of the Triangle be expanded in Policies and Procedures to include more personal interest (archival materials, etc)? • How should that content be generated? • What should the role of the Area 40 Triangle Editor be? 10 of 64 • Non-rotating position, etc. • What is the expense of producing the Triangle? • Should Area 40 continue to support the production of the Area 40 Triangle? • Consider other research at their discretion including past actions, Policies and Procedures, etc. The committee should consider data from this and past rotations. Once assigned by the Area Chair the committee will convene for six months investigating the inquiries above and presenting their recommendations at the Spring 2022 Assembly.

Fall 2022 it was agreed to update the Bridging the Gap (BTG) and Alternate BTG Chairperson job descriptions to reflect necessary qualifications and current practices. The additions ought to include: To section G17.1 of policies and procedures manual, add the verbiage: • Written and oral communication skills. • Organizational skills for leading committee meetings, coordinating workshops, and keeping good records that will be provided to district BTG chairs and the Area Archivist. • Access to a computer with internet connectivity and the ability to readily monitor correspondence with volunteers and facilities. • Knowledge of computer software and videotelephony software, such as word-processing programs and Zoom, and the ability to use email. To Q17.1A: • Since the Alt BTG Chair acquires familiarity with BTG Chair duties to implement them as needed in the event that the BTG Chair resigns or becomes unable to serve, a candidate for Alt BTG Chair should also meet the qualifications for the BTG Chair as described above.

Fall 2022 it was agreed that Area 40 creates a 4-5 member technology/AV team led by two co-chair people. Full job description including rotation and voting status will be brought to the Spring 2023 Assembly for approval. Funding amounts will be decided with annual budget approval.

Fall 2022 it was agreed that Area 40 discontinues the Area 40 Triangle and the Area 40 Triangle Editor position.

1 Pertains to Area 40 Agenda Items

AREA ADVISOR (APPLICABLE)

Fall 2019 it was agreed that a new section be added to Area Advisor job description. Reading, “will serve as Venue Liaison. In that position they be provided the authority to represent Area 40 in the process of evaluating, negotiating, selecting and making commitments for the sites of the last two Area Assemblies of their rotation, as well as the first two Area Assemblies of the following rotation

AREA CHAIR (APPLICABLE)

Fall 1985 it was agreed:

That the Alternate Delegate also serves as Area Chair.

That the Delegate and Chair split the Area for visits to districts at least once during two-year term of office. To be funded by Area.

Spring 1991 it was agreed that the Area Chair and the Area Delegate have the authority to poll the area Committee to make important decisions that come up between area assemblies and to let the Secretary do the polling.

Spring 1992 it was agreed that when polling the area committee, the item in question must receive substantial unimity of the votes cast to be considered approved¹, The Secretary will then notify the area committee of the results and will notify the assembly at its next meeting.

Fall 2005 it was agreed

- a) Corrections to the Policy and Procedures document need to be submitted to the Area Chair for furtherance to the Archives Committee in accordance with Area timelines to be included under the Committees agenda”.
- b) For those chairs who do not have email, it will go to the Area Chair or his designee.

Spring 2006 it was agreed that Area 40 adopt the policy of having an ordered list of past Delegates for the Area 40 Chair to use to invite on a rotating basis to the Area Assemblies. All past Delegates, with the exception of the Area 40 Advisor, would be put on the list. The rotation would be the responsibility of the current Area Chair. The Area Advisor would be added to the list at the end of their two year rotation. Those past Delegates living outside Area 40 would be compensated for only those expenses incurred while in Area 40.

Spring 2011 it was agreed that an Area 40 Inventory be conducted every 4 years at the Fall Assembly, beginning with the 2011 and carried on in 2015, etc. The questions will be disseminated 5 months prior to the inventory through area communications, including the Spring Assembly minutes, Area 40 Triangle and Area 40 Website.²

Spring 2014 it was agreed to use the survey created for the Area Chair to assess whether or not the Assembly venue is meeting the needs of its members³

Fall 2018 it was agreed that the venues used to host Area AA Assemblies must be ADA compliant.

¹ Reworded by review committee for clarity 2020.

² Please refer to Area 40 2011 Spring Assembly Minutes- Archives Committee Report for the complete proposal and the questions used.

³ Please refer to Area 40 2014 Spring Assembly Minutes for complete motion.

AREA DELEGATE (APPLICABLE)

Fall 1985 it was agreed that the Delegate & Chair split the Area for visits to Districts at least once during a two-year term of office. To be funded by Area.

Spring 1990 it was agreed to fund the Delegate to attend the Area Round-ups.

Fall 1990 it was agreed to correct the minutes to reflect that the Area Delegate go to Fall & Spring Round-ups only.

Spring 1991 it was agreed:

To allow the delegate spending flexibility within the proposed budget.

That the Area Chair and the Area Delegate have the authority to poll the area committee to make important decisions that come up between area assemblies and to let the Secretary do the polling.

Spring 1992 it was agreed that when polling the area committee, the item in question must receive substantial unanimity of the votes cast to be considered approved². The Secretary will then notify the area committee of the results and will notify the assembly at its next meeting.

²Reworded by review committee for clarity 2020.

AREA SECRETARY (APPLICABLE)

Spring 1984 it was agreed to send 15 copies of the minutes to DCM's and to get the minutes to the DCM's within one month.

Fall 1985 it was agreed to continue to send the minutes to DCM's and they in turn would get them to their GSR's.

Spring 1988 it was agreed to remove all A.A. references in return addresses on correspondence to protect anonymity.

Spring 1990 it was agreed to not fund the Area Secretary/ Treasurer to the Regional Conferences and Forums.

Spring 2006 it was agreed that an anonymity-protected version of the minutes and financial report from the Area 40 Assemblies be posted on the Area 40 website. The Area 40 Secretary would be responsible for producing the anonymity protected version of the minutes and providing it to the Area 40 webmaster.

Fall 2006 it was agreed that Area 40 adopt the proposed Policy and Procedures document draft dated July 15, 2006, with the addition of a table of contents, and the two additional paragraphs added to the Secretary's position description.

Fall 2009 it was agreed the Secretary will serve as the Area Registrar and be responsible for updating GSO's current database. As Registrar, the Secretary will update group, district and Area information and work closely with each DCM to assure the Area groups are receiving correspondence from the General Service Office.

AREA TREASURER/FINANCES (APPLICABLE)

1976 it was agreed:

To fund the Delegate for expenses to attend the annual meeting of the West Central Region.

Spring 1988 it was agreed to follow the 7th Tradition at all Assemblies to help meet expenses.

Fall 1988 it was agreed that Area Committee Members and any ad hoc committee chairman who is not reimbursed in the capacity of G.S.R. or D.C.M., be reimbursed for actual spent monies of food, gas and lodging.

Spring 1990 it was agreed to fund the Delegate to attend the Area Roundups.

Fall 1990 it was agreed to correct the Spring 1990 motion to fund the Area Delegate to Fall and Spring Roundups only, establish a Prudent Reserve, submit the budget for approval at each Fall Assembly.

Spring 1991 it was agreed that the outgoing Delegate, Area Chair and Treasurer, and the incoming Delegate, Area Chairman and Treasurer, meet after the election, at a place of their choice, and December 31st of the that year, to audit the books, inventory the equipment, and at the time transfer the treasury to the new committee, leaving enough funds to cover all outstanding bills of the area. After the payment of outstanding bills, the leftover funds will be transferred to the new area Treasurer. Further, that every six months our ultimate authority and the area assembly members audit the books through the financial report.

Fall 1991 it was agreed to change the date on the previous motion for the audit and inventory to read from Dec 31st to Jan 31st, as of January 1992 that the position of Treasurer also takes on the responsibilities of handling the finances of the Triangle.

Spring 1994 it was agreed that Area Committee members submit their receipts of the expenses within 90 days after they are received to allow for a truer budget report.

Spring 1999 it was agreed:

That budget line items 120 and 140 include paying the expenses for up to 2 Past Delegates, who will be invited by the Area Chair.

That all paid advertising be eliminated from the Triangle and a calendar of events in the style currently used by the Grapevine and Box 459 be used in each printing.

Fall 1999 it was agreed that Area 40 purchase a computer for the Delegate to use should he/she not have one available.

Spring 2001 it was agreed to establish an Area 40 Web site on the Internet. Funding will not exceed \$300.00 per year, under a separate line item in our Area Budget.

Fall 2003 it was agreed that the Area Corrections Chair provide, at each Assembly, an accounting of funds received.

Fall 2006 it was agreed that all miles driven on Area 40 business be reimbursed at \$0.05 per mile beginning January 1, 2007.

Fall 2007 it was agreed that Area 40 reduce prudent reserve to 33 1/3 % (4 months of services).

Spring 2014 it was agreed that commencing with the 2015 Budget, Area 40 incorporate all Archives/Archivist expenses and income into the general Area 40 Budget

Fall 2014 it was agreed that the Area Treasurer File all necessary legal and tax forms for the State of Montana and the Federal Government.

Fall 2022 it was agreed To approve the Area 40 Budget for 2023

ASSEMBLAGES (CONTENT AND PROCEDURES) (APPLICABLE)

Spring 1972 it was agreed that everything made in the form of a motion, voted on and carried will be put in writing, included in the minutes and passed on the next Delegate, secretary, etc., and if it is to be altered or changed at a later date; it will be put in the form of a motion to be amended or changed.

Spring 1985 it was agreed to have workshops at the Area Assembly.

Fall 1986 it was agreed to read the short form of the Concepts at the beginning of each Assembly.

Spring 1989 it was agreed:

To use a timer and bell during Assemblies. Each speaker is limited to three minutes, must use the microphone and speak on the subject at hand.

To pause for the Serenity Prayer.

Fall 1989 it was agreed:

To have committee reports with no discussion⁴.

To hold committee reports to 5 minutes with no discussion and that we have committee workshops DCM and GSR breakouts.

Spring 1998 it was agreed to read the Traditions as well as the Concepts at Area Assemblies.

Fall 1990 it was agreed:

To keep the coffee free-flowing at the assemblies.

To allow the GSR's of all registered jail groups and hospital groups to vote at the assembly.

Fall 1991 it was agreed:.

That all Inter-groups be sent a letter before each Assembly offering them the opportunity to give a report and giving the responding ones the opportunity to give a report lasting not longer than 5 min.

Spring 1993 it was agreed that Alternate DCMs be allowed to attend Area Committee meetings, even when their DCM is present, but they will have no vote when their DCM is present.

Spring 1994 it was agreed;

That any new business be presented in the form of a motion.

To have a suggestion/solution basket at each assembly (not to be used for discussion, just food for thought.

ASSEMBLAGES (CONTENT AND PROCEDURES) (APPLICABLE) cont.

Fall 1994 it was agreed:

That, in the spirit of rotation, when an individual is appointed to serve on their first ad hoc committee, it is suggested they not serve on a second ad hoc committee until the first ad hoc committee is dissolved.

To adopt these recommendations from the motions review committee at this time.
(Recommendations are as follows :)

- a) All unclear motions be explained in footnotes at the end of each category.
- b) Motions that fit more than one category be cross-referenced.

Spring 1996 it was agreed that motions concerning Assemblies that conflict with the Area 40 Committee System Policies and Procedures be deleted from the Area 40 records, other than those maintained in the Area 40 Archives.

Fall 1997 it was agreed to establish a practice of inviting the Regional Trustee serving Area 40 to the Fall Assembly in a non-election year and provide funding.

Spring 1999 it was agreed;

That budget line items 120 and 140 include paying the expenses for up to 2 Past Delegates, who will be invited by the Area Chair.

Spring 2003 it was agreed to insert the following phrase “ including elections” into the Fall 2000 action concerning quorums. The action now reads as follows: It was agreed that there be a quorum established for each Area Assembly. A quorum shall be 2/3 of the registered voters. As long as the total votes on any ballot, including elections, is at least a quorum, 2/3 of the actual votes constitutes a substantial unanimity and more than ½ constitutes a simple majority.

Spring 2006 it was agreed that Area 40 adopt the policy of having an ordered list of past Delegates for the Area 40 Chair to use to invite on a rotating basis to the Area Assemblies. All past Delegates, with the exception of the Area 40 Advisor, would be put on the list. The rotation would be the responsibility of the current Area Chair. The Area Advisor would be added to the list at the end of their two year rotation. Those past Delegates living outside Area 40 would be compensated for only those expenses incurred while in Area 40.

Fall 2008 it was agreed that Pre-Assemblies continue to be held in Area 40 prior to each Spring Assembly.

Fall 2009 it was agreed Area 40 implement the standard format as the procedure for submitting agenda items to the Area Assembly.

Spring 2011 it was agreed that Area 40 implement the proposed procedure for an Area 40 Inventory, to be carried out at the Fall 2011 Area Assembly. The questions from the ad hoc committee will be used for this inventory and disseminated immediately following the Spring 2011 Assembly¹

Spring 2011 it was agreed that an Area 40 Inventory be conducted every 4 years at the Fall Assembly, beginning with the 2011, and carried on in 2015, etc. The questions will be disseminated 5 months prior to the inventory through area communications, including the Spring Assembly minutes, Area 40 Triangle and Area 40 Website.¹

ASSEMBLAGES (CONTENT AND PROCEDURES) (APPLICABLE) cont.

Spring 2014 it was agreed to use the survey created for the Area Chair to assess whether or not the Assembly venue is meeting the needs of its members ²

Spring 2018 it was agreed to have the next four Assemblies in Great Falls.

Fall 2018 it was agreed that the venues used to host Area AA Assemblies must be ADA compliant.

Fall 2019 it was agreed that the Area Assembly is to be held at a suitable venue (as determined by the Area Chair) in Great Falls, Montana until such time as an Area motion changes or modifies this.

Fall 2019 it was agreed that a new section be added to Area Advisor job description. Reading, “will serve as Venue Liaison. In that position they be provided the authority to represent Area 40 in the process of evaluating, negotiating, selecting and making commitments for the sites of the last two Area Assemblies of their rotation, as well as the first two Area Assemblies of the following rotation.”

Fall 2020 it was agreed to grant voting privileges to the Archivist, Webmaster, Area Advisor & Bridging the Gap Chair

Fall 2020 it was agreed to hold the Spring 2021 Area 40 Assembly Virtually

Spring 2022 it was agreed that Area 40 provide a hybrid option for the Fall 2022 assembly utilizing the current appointed tech volunteers, at the one-time expense of no more than \$3,500.00. By July 1st the current tech team will develop a job description, a proposed action plan, and an estimated budget line item using the experience that was developed from the Spring 2022 assembly.

Fall 2022 it was agreed to Create a separate Area 40 Hotline standing committee and include it in the DCM and District Rep assignments for each rotation.

¹Please refer to Area 40 2011 Spring Assembly Minutes Archives Committee Report for the complete proposal and questions used.

² Please refer to 2014 Spring Assembly Minutes for complete motion

³This was updated and superseded by the 2006 Area 40 Policy & Procedure Manual to include selections made for the Literature and Finance committees, as well as reducing the number of districts to 14.

⁴This refers to the initial reports by committee chairs on their activity since the last Assembly.

CPC/TRUSTEES (APPLICABLE)

Fall 2001 it was agreed to adopt the “Sponsor Your Professional” service piece developed by the Area 40 CPC Committee, with distribution through the DCM’s to their local CPC committees.

CORRECTIONS/INT'L CONVENTIONS (APPLICABLE)

Fall 2003 it was agreed that the Area Corrections Chair provide, at each Assembly, an accounting of funds received¹.

¹Refers to funds collected via "The Pink Can."

DISTRICTS AND DISTRICT COMMITTEE MEMBERS (APPLICABLE)

Spring 1993 it was agreed that Alternate DCMs be allowed to attend Area Committee meetings, even when their DCM is present, but they will have no vote when their DCM is present.

Fall 2009 it was agreed the Secretary will serve as the Area Registrar and be responsible for updating GSO's current database. As Registrar, the Secretary will update group, district and Area information and work closely with each DCM to assure the Area groups are receiving correspondence from the General Service Office.

ELECTIONS (APPLICABLE)

Fall 1975 it was agreed to allow alternates to vote if the G.S.R., D.C.M. or Committee Member was not present, but no proxy votes allowed.

1977 it was agreed to wait three minutes after any nomination is made before nominations can be closed.

1979 it was agreed to have nominees for State Delegate give a short resume on time of sobriety, service, etc

Fall 1985 it was agreed:

To hold separate elections for Delegate and Alternate Delegate? Chair.

To hold Third Legacy Procedure in Election.

Spring 1988 it was agreed that nominated candidates for Area Officers state their sobriety date and service record.

Fall 1988 it was agreed:

That the Area Delegate and Alternate Delegate must have served as an Area Committee Member and have 6 years of continuous sobriety.

To follow the past election procedure. (Delegate and Alternate Delegate-Third Legacy Procedure and Committee Chairmen by nomination) and with the present voter qualification system. (DCM's register all attending GSR's and give register to Area Secretary.)

Spring 1989 it was agreed:

To accept qualifications from other Areas as though the individual had served in Area 40.

To open the election board so candidates could be known before breaking for lunch.

To once again take a three minute interval for candidate discussion after the balloting process limits the candidates to two.

To determine prior to casting the third Ballot what number of votes constitutes a 2/3 majority/

Fall 1992 it was agreed that the Area Chairs have a minimum of 5 years of sobriety. This was amended to read suggest area committee chairs have 5 years of sobriety.

Fall 1993 it was agreed:

That the people who want to run stand-up and give their service record.

Spring 2003 it was agreed to insert the following phrase "including elections" into the Fall 2000 action concerning quorums. The action now reads as follows: It was agreed that there be a quorum established for each Area Assembly. A quorum shall be 2/3 of the registered voters. As long as the total votes on any ballot, including elections, is at least a quorum, 2/3 of the actual votes constitutes a substantial unanimity and more than 1/2 constitutes a simple majority.

GRAPEVINE/POLICY and ADMISSIONS (APPLICABLE)

LITERATURE (APPLICABLE)

Fall 1986 it was agreed that all committee chairmen would write up a job description that can be passed on to new committee persons.

Spring 1989 it was agreed to approve the latest edition of the Area 40 Guidelines, future policy changes to be approved by the Assembly.

Fall 1990 it was agreed to amend the Area Guidelines concerning area round-ups to suggest allowing time for the Area Delegate to speak.

Fall 1994 it was agreed that a Literature Chair be added to Area 40. Duties to include:

1. Review all proposed changes to A. A. literature.
2. Have available one (1) copy of all A.A. literature from GSO for viewing.
3. Make recommendations on proposed changes of literature based on group conscience of Area 40.

Fall 2006 it was agreed that Area 40 adopt the proposed Policy and Procedures document draft dated July 15, 2006, with the addition of a table of contents, and the two additional paragraphs added to the Secretary's position description.

Fall 2022 it was agreed to change Item G7.4 We added the word current to it. It would now read: The Literature Committee will have available one (1) copy of all current literature from the G.S.O. for viewing

PUBLIC INFORMATION (APPLICABLE)

Spring 2001 it was agreed that the content of the web site at this time be limited to Area calendar events and meeting listings pre-approved by the groups.

Spring 2001 it was agreed;

- a) To establish an Area 40 website on the Internet. Funding will not exceed \$300.00 per year, under a separate line item in our Area Budget.
- b) That the current Area Webmaster be retained in that position until such time as he decided to cease his services or until such time as the Area decides to elect a new webmaster.

Fall 2002 it was agreed:

- a) That the Area 40 Webmaster secure the assistance of qualified individuals interested in the Area 40 website. It is understood that any changes, alterations, or matters of policy will remain channeled thru the Public Information Committee and the Area 40 Assembly
- b) To allow Area 40 Assembly Agenda items to appear on the website. No full names to appear.
- c) To create an event page on the site that will include any AA event. The format will be similar to that of the AA Grapevine, Box 459, and the Area Triangle.
- d) To allow each district the responsibility of updating their respective meeting schedules.
- e) To create a page on the Area 40 website that allows fliers and registration forms for upcoming AA events to be posted in a downloadable format.

Fall 2004 it was agreed to have the Area Webmaster post the Area 40 Policy and Procedures and Past Actions documents on the Area Website.

Fall 2005 it was agreed that

- a) the current Policy and Procedures document be made available to the Area on the Area website, and that updates and revisions will be the responsibility of the Archives committee after each Assembly. Corrections to the Policy and Procedures document need to be submitted to the Area Chair for furtherance to the Archives Committee in accordance with Area timelines to be included under the Committees agenda”.
- b) For those chairs who do not have email, it will go to the Area Chair or his designee.

Spring 2006 it was agreed that an anonymity-protected version of the minutes and financial report from the Area 40 Assemblies be posted on the Area 40 website. The Area 40 Secretary would be responsible for producing the anonymity protected version of the minutes and providing it to the Area 40 webmaster.

Spring 2008 it was agreed that web links to a district level webpage on aamontana.org be created by the Area Webmaster. All materials must be anonymity protected and in compliance with Area 40 Web Guidelines and the Area 40 Policy & Procedures.

Fall 2008 it was agreed:

- a) that the anonymity statement apply to the Area 40 website, with the exception of flyers where names of individuals, phone numbers, addresses, and email addresses be published.
- b) to change G8.8.6 policy to reflect adding, an 800# information/contact lists as well as the meeting schedules.

- c) to amend G8.8.8 Policy/Procedures to add “and additional email addresses for purposes of conducting Area 40 business”.

Spring 2015 it was agreed that Area 40 Webmaster create and provide its district Bridging the Gap Coordinators with generic e-mail prefixes respective to their districts, maintained on Area 40’s domain.

Fall 2015 it was agreed that Area 40 adopt changes to the Webmaster position and create an Alternate Webmaster position as set forth in the attached description until the Fall Assembly 2018. (see adhoc committee report, in recommendation of P I Committee, Area 40 Assembly Fall 2015 Minutes and/or Item G16.4 and G16.4.1 in Area 40 Policy and Procedure Manual)

Spring 2022 it was agreed that Area 40 adopt the following job description for the Hotline Chair:

1. The Hotline Chair will prepare a written and oral report of Hotline Chair activities for the Area Assembly.
2. The Hotline Chair will keep the Area, Districts, Groups, and individual A.A. members informed about the Hotline and what function it serves to effectively reach the alcoholic who still suffers.
3. The Hotline Chairperson will maintain a contact list of all District Hotline Chairs, and those Chairs will be the points of contact for all Hotline-related 12 of 63 matters for their Districts.
4. The Hotline Chairperson will distribute monthly or quarterly reports to the District Hotline Chairs. Those reports should inform the Districts how many calls their District received during that time period.
5. The Hotline Chairperson will maintain contact with the Answering Service and monitor the call history to ensure accuracy.
6. The Hotline Chairperson is responsible for monitoring all calls for the Area. If a call is missed in a particular District, the Hotline Chairperson is responsible for contacting that District Hotline Chair in a timely manner, with the contact information of the individual who tried to call. The District Hotline Chair is then responsible for having an A.A. member in that District return the call.
7. For the Hotline Chairperson's rotation duration and years of sobriety, the standard Area 40 Policies and Procedures would apply.

Fall 2022 it was agreed that Area 40 discontinue the use of all Northern Directory Publishing (MDP) phone directories.

Fall 2022 it was agreed that the Area 40 Chair create an Ad-Hoc Committee to determine if Area 40 should adopt more detailed guidelines for the Area 40 website and, if so, to recommend to the Area such guidelines no later than the 2024 Fall Assembly

Fall 2022 it was agreed to Create a separate Area 40 Hotline standing committee and include it in the DCM and District Rep assignments for each rotation.

REGION (APPLICABLE)

Spring 1996 it was agreed to establish a practice of inviting the Regional Trustee serving Area 40 to the Fall Assembly in a non-election year and provide funding.

ROUNDUPS (APPLICABLE)

Spring 1973 it was agreed that the registration fee should be left to the sponsoring city. We feel that responsible members of A.A. are not in it to make a profit, so there is no host city going to overcharge. Therefore each group host city should decide the amount of the registration fee they will charge.

Spring 1986 it was agreed by acclamation that Roundups should follow A.A. Guidelines as far as possible.

Spring 1992 it was agreed:

To adopt a system of rotation to assign area roundups to replace our present system of districts bidding for roundups. The rotation should be as follows: 1. Missoula, 2. Bozeman, 3. Billings, 4. Butte, 5. Great Falls, 6. Helena, 7. Kalispell. Should a host city's district wish to drop out of the rotation, 2-½ years notice is required. A district wishing to be added goes to the end of the rotation. If certain districts can only hold roundups at certain times of the year, this procedure will be reviewed.

That the rotation system be the responsibility of the cities in the rotation. This motion was amended to read: that the rotation system be the responsibility of the DCM's of the host districts in the rotation.

STATE (AREA) DIRECTORIES (APPLICABLE)

Fall 2009 it was agreed the Secretary will serve as the Area Registrar and be responsible for updating GSO's current database. As Registrar, the Secretary will update group, district and Area information and work closely with each DCM to assure the Area groups are receiving correspondence from the General Service Office.

TREATMENT/ACCESSABILITIES / AGENDA (APPLICABLE)

Fall 2012 it was agreed that the information made available via the website BTG mini-sites would be: First name, Last name or initial, Hometown, Sobriety date, Contact telephone #1, Contact telephone #2 and email address, also be made available via a password protected landing page.¹

Fall 2019 it was agreed to place a bid to host the National BTG weekend, either September 9-11, 2022, or the following year in September 2023, it will include the Area 40 BTG and Alternate BTG chairs to work with the National BTG weekend steering committee. The cost to Area 40 not to exceed \$500.

Fall 2021 it was agreed that the link to the Bridging the Gap electronic form on the Area 40 Website is made more accessible for professionals. Final Area 40 website placement and design to be determined by Area 40 Webmaster. This would benefit the Area by making BTG more accessible for our professionals and enabling easier access. There is no cost impact to the Area, except for the expense of the Area Webmasters time to update the site. The proposal originated through organic discussion within the Treatment committee.

Fall 2022 it was agreed that Area 40 fund the Bridging the Gap Chairperson to attend the National Bridging the Gap Workshop Weekend (BTGWW) held September 30th to October 2nd, 2022

¹ the last sentence was approved and added per Archives Committee motion 2021 to combine similar motions

THE TRIANGLE (APPLICABLE)

Fall 1981 it was agreed to allow Area funding for The Triangle if any deficit from subscription should occur.

Fall 1986 it was agreed to send the Triangle to each group in the Area. Montana Allied A.A. Groups will continue to underwrite the cost of the newsletter when necessary.

Fall 1988 it was agreed not to publish the various groups donation to the Area in the Triangle.

Fall 1991 it was agreed that as of January 1992 that the position of Treasurer also takes on the responsibilities of handling the finances of the Triangle.

Spring 1992 it was agreed that the Triangle, the Area 40 Newsletter, be funded by the Area, the income by paid subscriptions to treat as a reduction of this expense.

Spring 1993 it was agreed that the Triangle contain an anonymity statement and confidentiality statement on each copy.

Spring 1997 it was agreed:

That the Triangle be printed no more than 8 times per year.

That the Triangle includes a calendar of upcoming events in the style of the Grapevine or Box 459 each printing and if advertising for Roundups, Conferences and Conventions is desired it will be done at the cost of \$17.50 per quarter page; \$8.75 per 1/8 page. Other costs will be available.

Spring 1999 it was agreed that all paid advertising be eliminated from the Triangle and a calendar of events in the style currently used by the Grapevine and Box 459 be used in each printing.

Spring 2016 it was agreed that time be made in the Assembly format for a "Triangle" Editor Report

Fall 2020 it was agreed that the Triangle Editor create a searchable website for the Area 40 Triangle, and grant authority for the Triangle Editor to email notices of the new website.

Spring 2022 it was agreed that the Triangle newsletter be digital-only, eliminate printed copies, and require a minimum of four newsletter publications per year with additional publications to be the discretion of the Triangle Editor.

Fall 2022 it was agreed that Area 40 discontinues the Area 40 Triangle and the Area 40 Triangle Editor position.

HISTORICAL CONTENT

ADVISORY COMMITTEE (HISTORICAL)

1979 it was agreed to make use of the knowledge of past delegates on an advisory board.

Fall 1983 it was agreed to give Past Delegates financial support to attend Area Assemblies.

Fall 1985 it was agreed:

That Past Delegates continue to serve on Area Committee without a vote.

That Past Delegates not be reelected to a Chair.

Spring 1988 it was agreed to seat the last two Past Area Delegates present – moving from the last Most current to the next most current Past Delegate at the head table and allot them time to speak.

Fall 1990 it was agreed to use the immediate Past Delegate and one other from any of our past delegates at future assemblies.

Spring 1999 it was agreed that budget line items 120 and 140 include paying the expenses for up to 2 Past Delegates, who will be invited by the Area Chair.

Fall 2005 it was agreed that the Archives Committee conduct, with the Area Archivist and the Area Advisor, an update of the Past Actions Document—to insure the applicability of any Past Actions, and to insure the historical position of certain Past Actions. This review will be conducted during the second year of each rotation.

Spring 2006 it was agreed that Area 40 adopt the policy of having an ordered list of past Delegates for the Area 40 Chair to use to invite on a rotating basis to the Area Assemblies. All past Delegates, with the exception of the Area 40 Advisor, would be put on the list. The rotation would be the responsibility of the current Area Chair. The Area Advisor would be added to the list at the end of their two year rotation. Those past Delegates living outside Area 40 would be compensated for only those expenses incurred while in Area 40.

Spring 2006 it was agreed that Area 40 sponsor and fund two Area 40 Workshops per year. The Area Advisor will serve as the Area 40 Workshop Chair/Coordinator. If an alternate workshop/chair coordinator is needed, it should also be a past Delegate. The Workshop Chair/Coordinator will be responsible for dividing the state into four quadrants and establish a schedule of four workshops over a two-year period, one in each quadrant. The workshops would normally occur between May and October. The local DCMs involved shall be consulted about time and place, and topics to be covered. The Area 40 budget shall have a line item for two workshops per year with the workshop schedule to begin in 2007. Usefulness and effectiveness are to be evaluated at the Fall 2008 Assembly

Advisory Committee moved in entirety to Historical in 2020.

AGENDA WRITING (AREA COMMITTEE) & MEETINGS (HISTORICAL)

Fall 1985 it was agreed:

That DCM's meet with Area Chair 30-45 days prior to Assemblies to write the Assembly Agenda.
This action to be funded by Area & Districts.

To use smaller town Round-ups or other functions, whenever possible for committee meetings to set agenda.

Fall 1986 it was agreed to discontinue rotating Agenda Writing Meetings and hold future meetings in Lewistown.

Spring 1988 it was agreed that the Agenda Writing Committee only has the right to write the Agenda.

Spring 1993 it was agreed that the Area Committee and Alternate DCMs meet two months prior to the Assembly to write the Area agenda.

Spring 1996 it was agreed to discontinue Area 40 Agenda Writes.

ARCHIVES/STRUCTURE (HISTORICAL)

Fall 1983 it was agreed to add the establishment of an Archives Committee on the agenda for the Spring Assembly.

Fall 1985 it was agreed to purchase a scrapbook for \$50.00 for the Archives Committee.

Spring 1989 it was agreed:

To create an additional position which will be known as Archivist to be responsible for our Archives marked material.

To have a report from the Archives Chair concerning the cost of maintaining the Archives material. Pro/Con to be printed in the Triangle.

Fall 1989 it was agreed to allow the Archives to remain permanently in Missoula.

Fall 1989 it was agreed:

To fund the Archives by voluntary contributions. This does not include the Archives Chair expenses which are covered by the Area Treasury.

Fall 1993 it was agreed that all District Committee Members should be drawn from the hat. As they are drawn from the hat one at a time the respective DCM will be Placed on a standing Area Committee in the following order: 1-PI, 2-CPC, 3-GV, 4-Archives, 5-Corrections, 6-Treatment. Since there are six standing Committees and 16 districts, the first four would get three and the others two³.

Spring 1994 it was agreed that the Area Chair appoint an Ad Hoc Committee to study the possibility of establishing a committee system to function in Area 40 along the lines of the structure of the General Service Conference.

Fall 1995 it was agreed that the Grapevine/Policy & Admissions committee consider “ Area 40 Comes of Age” as a starting point to help structure the committee system for Area 40.

Spring 1996 it was agreed to adopt the Committee System Policies and Procedures as outlined.

Spring 1997 it was agreed that Area 40 will assume costs for Area Archives storage at the Montana Bank Building in Missoula, MT for the terms of the lease. (3 year lease with renewable options)

Spring 1999 it was agreed that Area 40 renew the lease for 3 years and 8 months, to have the lease expire on December 31, 2002, at the rental rate of \$200.00 per month.

Fall 2000 it was agreed to take \$275.00 from the Area Operating balance to send the Area Archivist to Seattle, WA for an Archives convention.

Fall 2001 it was agreed to the appointment of an Ad Hoc committee by the Area Chair to develop a Structure of a Remote Communities Committee at the Area level. The Ad Hoc committee will report back to the Spring 2002 Assembly with their recommendations for the following:

A. Will the R.C. Committee be a standing committee or a secondary assignment to an Existing committee?

B. If the Ad Hoc Committee recommends a separate committee, the Ad Hoc committee will make a recommendation as to a composition to that committee, i.e., DCM's, D.R.'s

ARCHIVES/STRUCTURE (HISTORICAL) cont.

C. If the Ad Hoc Committee recommends the R.C. committee as a secondary assignment, to which standing committee will it be assigned?

D. The Ad Hoc Committee will submit for approval by the Assembly a list of duties and

responsibilities of the Remote Communities Committee for inclusion in the Area Policies and Procedures.

E. That the Remote Communities Committee be assessed by itself for itself or its existing committee to determine its effectiveness after 2 years in existence.

Fall 2001 it was agreed to the appointment of an Ad Hoc Committee by the Area Chair to set up guidelines For the Area Newsletter, The Triangle. The Ad Hoc Committee will include the past and present Triangle Editors. The Ad Hoc Committee will report back to the Area at the Spring 2002 Assembly with the proposed guidelines for approval by the Area.

Fall 2003 it was agreed that Area 40 would pay up to a maximum of \$2000.00 out of the 2004 operating budget for a computer and software for the Area Archivist.

Fall 2004 it was agreed to form an Ad Hoc committee appointed by the Area Chair to revise the Area 40 Committee System Policy and Procedures document. The committee to report to the Spring 2005 Area Assembly.

Fall 2005 the Archives Committee conduct, with the Area Archivist and the Area Advisor, an update of the Past Actions Document—to insure the applicability of any Past Actions, and to insure the historical position of certain Past Actions. This review will be conducted during the second year of each rotation.

Fall 2006 it was agreed that the Area 40 Archival Repository be moved to 38 Hibbard Way in Helena, MT, and that Area 40 assume responsibility for paying rent in the amount of \$300/month for this site.

Fall 2007 it was agreed that:

- a) Areas 40 fund the Area Archivist to attend the 2008 National Archives Workshop at Niagara Falls, NY. Funding not to exceed \$1,500.00.
- b) the Area Chair appoint an Ad Hoc committee charged with studying the Pre-Assembly concept currently utilized in Area 40, and that the committee review the purpose of these events, the funding of these events, and the contribution they make to the informed group conscience of Area 40. A report from the Ad Hoc committee outlining the findings of the committee and suggestions for an Area policy should be given to the Archives/Structure committee no later than the Spring 2008 assembly so that the Archives/Structure Committee can bring forward any policy recommendations needed to guide future Area 40 Pre-Assemblies.

Spring 2009 it was agreed that Area 40 fund the Archivist to attend the 2009 National AA Archives Workshop in Woodland Hills, CA (not to exceed \$1500) to make a bid that Area 40 host the 2011 National AA Archives Workshop.

Fall 2009 it was agreed to budget \$500 per year to the Archivist for defraying the reasonable and proper expenses of the archivist for travel and display of Area Archives at AA functions (including district/regional events) within Area 40, excluding Area Round Ups, which by past action are

intended to be self-supporting. Fulfillment of requests is limited to availability of funds and the archivist.

Spring 2010 it was agreed:

- a) that, providing that the event is self supporting, and after passing seed money on to the next workshop site, that Area 40 be reimbursed everything above the \$1500 seed money from this event¹.
- b) to form an ad hoc committee to develop a qualifications section, similar to that in the A.A. Service Manual, for each Area Service position, proposed qualifications to be considered at the Fall 2010 Area Assembly for inclusion in the Area 40 Policy and Procedures.
- c) to eliminate the Lending Library (audio and video cassettes) currently Maintained by the Area
- d) the Area 40 Archivist accept an invitation to display our Area 40 Archives at the 20th annual NAI-AA Convention in Las Vegas, NV September 9th, 2010. This trip is funded by the NAI-AA Convention.

Fall 2013 it was agreed that the Archives Committee will explore possible solutions to the problem of some Area Committees not having all of their appointed members present at the Area Assembly and available to participate in the decision-making process of the committee. The Archives Committee will then report back to the Spring 2014 Assembly.

Fall 2015 it was agreed that we modify page 30 of the Area 40 Policy and Procedure Manual to allow for a 5 minute report by the Area Chair.

Fall 2018 it was agreed to request that the Area Archivist update the Area 40 map to adjust the district border lines to better reflect meetings represented in each district

Fall 2021 it was agreed that in the spirit of keeping our organizational documents as up to date and reflective of our current practices as possible the Archives Structure and Policy Committee recommends the following edits be made to the Area 40 Policies and Procedures manual: a. Item 6.1 – Replace last sentence beginning, “Every six months...” with, “The financial report is posted on the Area 40 website and, also, e-mailed to the Finance and Area Committees monthly.” b. Items 8.1 and G4.5 – Add sentence stating, “The Area 40 Treasurer is a secondary signer on the Pink Can account.” c. Item G5.3 – Insert “and a District Representative” after “...and a DCM...” to read, “...and a DCM and District Representative selected from the hat.” d. Add Item G5.7 – “The finance and area committees will receive e-mailed monthly financial reports from the Treasurer.” e. Item G12.5j – Change the “PI Chair” to “Hotline Chair” in the second sentence. Delete the remainder of the second sentence after “...to the Area 40 Treasurer for payment.” Delete the third sentence. f. Add Item G12.5l – “Area Treasurer is also a secondary signer on the Pink Can account.” g. Item Q12.3 – Replace the word “useful” with the word “recommended” at the end of the sentence.

Fall 2021 it was agreed that an ad hoc committee be formed to address several concerns surrounding the Area 40 Triangle. The committee ought to address the following questions:

- What is the circulation/readership of the Area 40 Triangle?
- How many paid subscriptions are there?
- How many hits are there to the Triangle webpage?
- How many times a year should the Triangle be produced?
- What should the content of the Triangle be?
- Should the scope of the Triangle be expanded in Policies and Procedures to include more personal interest (archival materials, etc)?
- How should that content be generated?
- What should the role of the Area 40 Triangle Editor be? 10 of 64 Non-rotating position, etc.
- What is the expense of producing the Triangle?
- Should Area 40 continue to support the production of the Area 40 Triangle?
- Consider other research at their discretion including past actions, Policies and

Procedures, etc. The committee should consider data from this and past rotations. Once assigned by the Area Chair the committee will convene for six months investigating the inquiries above and presenting their recommendations at the Spring 2022 Assembly.

1

Refers to 15th National AA Archives Workshop

STRUCTURE (HISTORICAL)

Fall 1993 it was agreed that all District Members should be drawn from the hat. As they are drawn from the hat, one at a time, the respective DCM would be placed on a standing Area Committee in the following order: 1-PI, 2-CPC, 3-GV, 4-Archives, 5-Corrections, 6-Treatment. Since there are six standing committees and sixteen districts, the first four would get three and the others two.

Spring 2003 it was agreed that the words "including elections" be added to the Fall 2000 past action concerning quorums. (*see Assemblies and Elections sections*)

AREA CHAIR (HISTORICAL)

Spring 1972 it was agreed that the Past Delegate automatically become Chairman of the State Service Committee for a two-year period at the end of his term as A.A. Delegate.

Fall 1975 it was agreed to have the State Chairman elected instead of Past Delegates serving in that position.

Spring 1985 it was agreed to appoint a committee to study responsibilities and funding of the Area Chair.¹

Spring 1987 it was agreed to appoint an Ad Hoc Committee to review splitting the Alternate Delegate/Chair position.²

Spring 1994 it was agreed that the Area Chair appoint an Ad Hoc committee to study the possibility of establishing a committee system to function in Area 40 along the lines of the structure of the General Service Conference.

Spring 1995 it was agreed that the Area Chair appoint an Ad Hoc committee to develop a policy and procedure for the Area 40 computer equipment, plus present the Finance Committee with a detailed cost analysis by the Agenda Write in July of 1995.

Fall 2015 it was agreed to modify the page 30 of the Policy and Procedure Manual to allow for a 5 minute report by the Area Chair.

Spring 2016 it was agreed to define the scope of the Inventory Ad Hoc Committee as follows:

- plan and facilitate Area 40 Inventory
- collect and report results
- suggest items to be discussed or considered

Spring 2016 it was agreed that the Area Chair appoint an ad hoc committee to find another venue for the fall 2017 Assembly and report back to the Fall 2016 Assembly

Fall 2016 it was agreed that the Area Chair appoint an ad hoc committee to review the committee assignment, selection and replacement process, and report back to the Archives Committee for the Spring 2017 Assembly.

Fall 2018 it was agreed to have the Area Chair appoint an ad-hoc committee for the purpose of finding a cost effective solution for the Area 40 Hotline. The ad-hoc committee will provide their report prior to February 1st, 2019 to the Area Chair for inclusion as background material to groups.

Fall 2021 it was agreed that Area 40 form an ad hoc committee to research a hybrid version for Spring 2022 Area Assembly, including buying the equipment and/or hiring a professional service. Possible Ad Hoc Questions Some of the possible questions for the committee are: What equipment would be needed? Can we update the event venue? • booster for internet • microphones • breakout rooms 11 of 64 What technology will be needed? • Area Zoom account? • What impact will the volume of activity make on accounts? How many people are going to be needed to run it? • tech support • breakout rooms • polling including establishing quorum How much \$ are we proposing to spend, keeping in mind: • \$ saved already & not spent from virtual Assemblies • \$ budgeted for the Assemblies • \$ saved in the future because not everyone would have to travel The committee can research questions like these, and at the very least gather the information so we can decide if a hybrid Assembly is an option in the Spring of 2022

¹ One time only, for this assembly (Fall 1994)

² One time only, for this assembly (Fall 1994)

AREA DELEGATE (HISTORICAL)

Fall 1975 it was agreed to continue to allow the Delegate \$250.00 per year for expenses.

Spring 1987 it was agreed to ask the Delegate to vote for “Group Conscience” vote instead of GSO staff making all decisions¹.

Spring 2006 it was agreed that we increase our contribution (line item 310) from \$2,699.00 to \$4,900.00 again this year

AREA SECRETARY/TREASURER (HISTORICAL)

Spring 1972 it was agreed that if the Conference group did not pick up the expense of the State Secretary to attend the conference, state funds could be utilized to cover hotels, meals, conference fee and mileage.

Fall 1975 it was agreed to continue to allow the Delegate to appoint a State Secretary.

Spring 1991 it was agreed to split the secretary/treasurer position into two positions.

AREA SECRETARY (HISTORICAL)

Spring 1991 it was agreed: To elect the Area Secretary in the fall, with a minimum of four years of sobriety for the secretary's position. To be put in the Triangle. That a committee be appointed by the Area Chairman to come up with a list of duties and requirements

Spring 1992 it was agreed that the Area 40 Secretary produce a database report of group information for each group in Area 40 to be distributed to each area committee member at each assembly and updated at each assembly

Fall 1995 it was agreed that Area 40 will pay for and provide a computer for each of the following positions: Area Secretary, Triangle Editor, and Area Treasurer. If the office holders do not need a computer to be provided, the Area will pay for and provide the necessary software to upgrade the personal computers of the office holders to be able to fulfill the duties of their positions. If the office holder does not want to use a computer, it will not be required. ALL equipment and software shall be returned to the Area after the terms of office are completed. It will not be a requirement to own a computer to hold any of these positions. It will not be a requirement to be "computer literate" to hold any of these positions.

AREA TREASURER/FINANCES (HISTORICAL)

Spring 1972 it was agreed that the names of three A.A. members be put on the signature card at the bank for the Montana Allied A.A. Groups' checking account, with two signatures required on each check.

1977 it was agreed:

To fund the Public Information, Institutions and Hospital Committees each up to \$100.00 from the State Treasury.

To include with the minutes a list of all donations from groups and loners and indicate amounts paid during the year.

1978 it was agreed to allow State Officers and D.C.M.'s \$150.00 each to attend the Regional forum in Sioux Falls. This amount to be paid from the Montana Allied Groups funds.¹

Spring 1980 it was agreed:

To fund the Secretary/ Treasurer for expenses to attend the Regional Conference.²

To pay ½ of the Delegates expenses to the World Conference.³

Fall 1980 it was agreed:

To not charge admission for the Assemblies but to continue passing the hat.

To continue funding each active Chairman up to \$100.00.

To fund all State Committee Chairmen and D.C.M.'s \$100.00 each for expenses for the 1981 Forum

Fall 1981 it was agreed to increase expenses of the Area Committee Chairmen from \$100.00 to \$200.00 per year.

Spring 1982 it was agreed to allow the Correctional Institutions Chairman \$250.00 for literature.

Spring 1983 it was agreed to continue with \$100.00 for expenses for each Committee Chairman.

Fall 1983 it was agreed to allow Committee chairmen \$50.00 for expenses for attending Area Assemblies.

Fall 1984 it was agreed that all Committee Members receive \$100.00 for Assembly expenses.

Fall 1985 it was agreed to continue giving the Committee Chairmen \$100.00 for expenses to travel to Area Assembly.

Spring 1987 it was agreed:

To appoint a committee to study the possible purchase of a computer for the Secretary/ Treasurer.

To not invite our Regional Trustee to the Spring Assembly due to the cost.

¹ Motion applied to this (1978) Regional Forum only, one time motion.

² See Spring 1990(Area Secretary/ Treasurer)

³ Motion applied to the 1980 Conference only, one time motion.

AREA TREASURER/FINANCES (HISTORICAL) (CONT.)

Spring 1988 it was agreed:

To establish a new committee to study the possibility of the Area Purchasing a computer.

That Area Committee Members receive actual travel expenses with a ceiling of \$100.00.

To establish a committee to study travel expenses and costs of Area Committee.

Fall 1988 it was agreed:

To approach the Flathead Valley Intergroup and request funding of \$1200.00 for purchase of a computer using funds garnered from an Area Round-up, however if Flathead Valley Intergroup refuses the request. The purchase of the computer, as advised by the Computer Committee, be made as soon as funds are available.

That Area Committee Members and any ad hoc committee chairman, who is not reimbursed in capacity of G.S.R. or D.C.M., be reimbursed for actual spent monies of food, gas, and lodging.

To send a contribution of \$125.00 for expenses of the Regional Newsletter.

To have the Delegate, Chairman and Secretary/ Treasurer develop a budget based on past expenses and income.

Spring 1989 it was agreed:

That a prudent reserve be established and expenditures be stopped when that amount is reached.

To accept the budget as proposed by the Area Budget Committee providing we never allow the Area Treasury to go below \$1000.00.

That until funds are available for computer purchase, contributions from groups, districts and individuals be accepted.

To observe the 7th Tradition for the Computer fund.

Spring 1990 it was agreed:

To approve the proposed budget.

To not fund the Area Secretary/Treasurer to the Regional Conferences and Forums.

Fall 1990 it was agreed;

To approve the budget at \$12,386.

To adopt the 75% Prudent Reserve figure and the 55% Operating Reserve figure.

Spring 1991 it was agreed:

To appoint a committee be the Area Chairman to get bids on a computer.

To table a motion that the computer be paid for out of the Prudent Reserve and not the Treasury.

Spring 1991 it was agreed to split the secretary/treasurer position into two positions.

AREA TREASURER/FINANCES (HISTORICAL) (CONT.)

Spring 1991 it was agreed:

To elect the treasurer position in the fall.

That a committee be appointed by the Area Chairman come up with a list of duties and requirements with a minimum of five years of sobriety for the Treasurer's position. To be put in the Triangle.

Fall 1991 it was agreed:

To buy a computer using recommendation #3 submitted by the committee.

To purchase the computer out of the general fund.

To approve the revised 1992 budget and proposed.

Fall 1992 it was agreed that the proposed area budget of \$14,711 be accepted.

Fall 1993 it was agreed:

That the authorized expenditures for the spring and Fall Assemblies (accounts 120 and 140) include paying the expenses for four past delegates. This does not include the immediate past delegate those expenses to the Area Assembly are already paid by the area.

To increase the 1994 budget by 10% over the 1993 budget.

That the funding for the Delegate and Chair to attend the Regional forum (account 220) be eliminated for 1994 only, as there is no forum and that amount be added to the budget for the Regional Conference.

That the budget for the Delegate's travel to the Intergroup conference (account 330) be eliminated and the $\frac{1}{4}$ of that amount be added to the payment to GSO for the cost of the Conference (account 310) and that $\frac{1}{4}$ of that amount be added to the Delegate's expenses for the New York Conference (account 320) and that the other $\frac{1}{2}$ be added to the Delegate's non-travel expense (account 350).

Spring 1994 it was agreed that authority be given to upgrade the computer used by the Area Secretary, expending up to \$800.00, plus trade-in of existing obsolete or unused equipment.

Spring 1994 it was agreed that the Area Chair appoint an Ad Committee to develop a policy and procedure for the Area 40 computer equipment, plus present the finance Committee with a detailed cost analysis by the agenda write in July of 1995.

Spring 1994 it was agreed that the Area Chair appoint an Ad Committee to develop a policy and procedure for the Area 40 computer equipment, plus present the finance Committee with a detailed cost analysis by the agenda write in July of 1995.

Fall 1994 it was agreed to approve the proposed 1995 budget

AREA TREASURER/FINANCES (HISTORICAL) (CONT.)

Spring 1995 it was agreed to authorize payment of two (2) cents per mile for members of the area: Delegate, Area Officers and standing committee chairs for all Area service travel, other than Lewistown, expenses. The estimated cost is approximately \$400.00 per year.

Fall 1995 it was agreed that Area 40 will pay for and provide a computer for each of the following positions; Area Secretary, Triangle Editor, and Area Treasurer. If the office holders do not need a computer to be provided, the Area will pay for and provide the necessary software to upgrade the personal computers of the office holders to be able to fulfill the duties of their positions. If the office holder does not want to use a computer, it will not be required. ALL equipment and software shall be returned to the area after the terms of office are completed. It will not be a requirement to own a computer to hold any of these positions. It will not be a requirement to be "computer literate" to hold any of these positions.

Fall 1995 it was agreed to accept the 1996 budget as proposed by the Finance Committee and amended.

Fall 1997 it was agreed that Area 40 accept the 1998 proposed budget as is on page 3 of the Financial report.

Spring 1999 it was agreed;

That all background information for the GSC agenda items be mailed to each district that requests it, at the Area's expense. Requests for this material must be received by the Delegate by Jan. 1st.

Fall 1999 it was agreed:

That Area 40 pay the expenses for one Area Committee Chair to attend the Special Forum in Window Rock, AZ. (Area PI Chair attended the Special Forum)

That Area 40 approve an amended budget showing three possible computer purchases (Treasurer, Secretary, Delegate). Expense is approximately \$1500.00 per purchase.

Fall 2000 it was agreed to accept the budget for 2001 as proposed by the Finance Committee.

Fall 2001 it was agreed that a prudent reserve be comprised of ½ the current year's annual budget. That we allow for a 3-year period to accumulate these funds as follows: 2002 having 4 months operating expenses; 2003 having 5 months expenses; and 2004 having a cap of 6 months operating expenses.

Fall 2001 it was agreed to approve the Area 40 proposed budget as printed with 2 corrections: Line 310 changed to \$1548.80 and Line 410 changed to \$760.00 bringing the total budget to \$19,138.80.

Fall 2001 it was agreed that the annual 10% increase to Line 310—Delegate Expenses—be frozen until the Prudent Reserve is built to full capacity. This is projected to happen in 2004.

Fall 2001 it was agreed to fund the Treatment Chair to the Bridging the Gap Conference in Denver in October 2001.

Fall 2002 it was agreed to adopt the Area 40 2003 Proposed Budget as is.

Fall 2002 it was agreed that Area 40 reinstate the annual 10% increase in Line 310—Delegate Expense in the budget year 2003.

Fall 2003 it was agreed that Area 40 would pay up to a maximum of \$2000.00 out of the operating budget for a computer and software for the Area Archivist.

Fall 2004 it was agreed to adopt the Area 40 2005 proposed budget and to incorporate those actions as approved by the Area Assembly.

Fall 2004 it was agreed to increase the delegate reimbursement expenses to GSO by 20% annually until fully funded and at the same time pays 100% reimbursement to GSO for the year 2005.

Spring 2006 it was agreed that Area 40 sponsor and fund two Area 40 Workshops per year. The Area Advisor will serve as the Area 40 Workshop Chair/Coordinator. If an alternate workshop/chair coordinator is needed, it should also be a past Delegate. The Workshop Chair/Coordinator will be responsible for dividing the state into four quadrants and establish a schedule of four workshops over a two-year period, one in each quadrant. The workshops would normally occur between May and October. The local DCMs involved shall be consulted about time and place, and topics to be covered. The Area 40 budget shall have a line item for two workshops per year with the workshop schedule to begin in 2007. Usefulness and effectiveness is to be evaluated at the Fall 2008 Assembly.

Fall 2006 it was agreed that:

- a) the Area 40 Archival Repository be moved to 38 Hibbard Way in Helena, MT, and that Area 40 assume responsibility for paying rent in the amount of \$300/month for this site.
- b) Area 40 adopt the 2007 proposed budget.

Fall 2006 it was agreed that:

Area 40 file form 990S beginning with the year 2007.

Spring 2007 it was agreed that Area 40 implement as soon as possible an Area 40 800 number, utilizing the services and contract from Answer Net. Contract to be a month-to-month agreement, with a maximum possible expenditure of \$1,000.00 per month to Area 40. The Area 40 Public Information Chair will make reports regarding utilization and expense at each Area Assembly.

Fall 2007 it was agreed that the proposed 2008 budget be accepted.

Fall 2008 it was agreed;

- a) to adopt the 2009 proposed budget.
- b) that Area 40 pay the 800-number bill as soon as possible.

Spring 2009 it was agreed that Area 40 fund the Archivist to attend the 2009 National AA Archives Workshop in Woodland Hills, CA (not to exceed \$1500) to make a bid that Area 40 host the 2011 National AA Archives Workshop.

Fall 2009 it was agreed to adopt the proposed 2010 budget.

Fall 2009 it was agreed to budget \$500 per year to the Archivist for defraying the reasonable and proper expenses of the archivist for travel and display of Area Archives at AA functions (including district/regional events) within Area 40, excluding Area Round Ups, which by past action are intended to be self-supporting. Fulfillment of requests is limited to availability of funds and the archivist.

Spring 2010 it was agreed that, providing that the event is self supporting, and after passing seed money on to the next workshop site, that Area 40 be reimbursed everything above the \$1500 seed money from this event⁴.

Spring 2010 it was agreed The Area 40 PI chair will forward the itemized bill received from Answer Net to the Area 40 treasurer for payment up to the amount of \$250.00 a month. In the event the monthly itemized total amount is over \$250.00 the Area 40 PI chair will bill each district on a prorated basis. (Example: If the total bill is \$300.00 and district 11 has 30% of the billable calls that month they would owe \$15.00, $(\$300 - \$250.00) * .3 = \$15.00$).

Fall 2013 it was agreed to approve 2014 budget of \$31,140.00.

Fall 2014 it was agreed to approve the 2015 Budget of \$32, 210.00

Fall 2014 it was agreed that Area 40 will implement a toll free number, utilizing the services of a reliable answering service.

Fall 2015 it was agreed to approve the 2016 Budget of \$ 30,210.00

Fall 2016 it was agreed to approve the 2017 Budget in the amount of \$34,930.

Spring 2017 it was agreed to send the Treatment Chair to the annual Bridging the Gap workshop in Minneapolis/St. Paul on September 8-10, with airfare/hotels/meals not to exceed \$1500.00

Fall 2017 it was agreed to approve the 2018 Budget

Fall 2017 it was agreed to fund the Treatment Chair to the annual Bridging the Gap workshop in Minneapolis,/St. Paul on September 8-10, 2017, with airfare/hotels/meals not to exceed \$1500.00

Fall 2018 it was agreed to approve the 2019 budget

Spring 2019 it was agreed that Area 40 provide funds up to \$2500.00 for a "Friends of AA" Trip by two of our Class A Trustees. Nancy McCarthy and Christine Carpenter. This trip will train our Professionals about AA. Class A Trustees are not bound by Anonymity. So we will be able to have them speak with the media and have open discussion with our Professionals. With approval this trip will be in planned in September of 2019.

Spring 2019 it was agreed that we fund the Correction Chair to attend National Correction Conference November 1-3, 2019 in Houston, Texas with total expenses not to exceed \$1500.

Fall 2020 it was agreed to approve the 2021 budget

Fall 2021 it was agreed to approve the proposed budget for 2022.

⁴Refers to 15th National AA Archives Workshop 2011

ASSEMBLAGES (CONTENT AND PROCEDURES) (HISTORICAL)

Spring 1973 it was agreed that Saturday afternoon between 3:00 and 5:00 PM be designated as the time for the State Business meeting at future conferences. The State Service Committee will meet at 1: 00 PM Saturday afternoon.

Spring 1975 it was agreed to hold a central State Business meeting in Lewistown.

Fall 1975 it was agreed to hold a state business meeting once a year about 30 days before the Fall Conf.

1976 it was agreed:

To send copies of all minutes and financial reports of the committees and main body to be distributed to all DCM's so they in turn could be passed on the groups.

To hold a business meeting in June of each year.

1979 it was agreed to hold Assemblies twice each year in Lewistown each September and April in rotating locations.

Fall 1982 it was agreed to hold all Assemblies in Lewistown.

Spring 1983 it was agreed:

To have meeting of the standing committees during Assembly.

To discuss expanding the Assemblies to two days in the Fall.

Fall 1983 it was agreed to expand the Area Assemblies to a day and a half.

Fall 1984 it was agreed to allow two hours for lunch and continue until 5:00 PM on Saturday.⁷

Spring 1985 it was agreed

To continue having Assemblies in Lewistown. Also to continue with two day sessions.⁸

To hold the Fall '85 Assembly after the Regional forum.

Spring 1988 it was agreed:

To designate smoking and non-smoking areas.

Not to charge a registration fee to attend the Area Assembly.

Spring of 1989 it was agreed;

To continue the Friday night A.A. meeting (which is not part of the Assembly) as a regular closed A.A. meeting (which is self-supported through passing the hat).

Fall 1990 it was agreed to use the immediate Past Delegate and one other from any of our Past Delegates at our Assembly

Fall 1991 it was agreed: That all motions made from the floor from now on be in written form, read at the microphone and handed in to the Secretary.

Spring 1992 it was agreed that smoking be eliminated in the meeting room during business sessions of the assembly. This motion was amended to read: to eliminate the words on the floor. To continue with designated smoking and non-smoking areas, but have signs or cards posted at each table signifying whether smoking or non-smoking in the area.

Fall 1992 it was agreed that the Assembly Chair appoint a committee to inventory itself⁹ to be completed by December 20, 1992. The members and number of the committee to be the discretion of the Assembly Chair.

Spring 1993 it was agreed to put the inventory into an Ad Hoc Committee's hands to study the results of the inventory and bring to the 1993 Fall Assembly recommendations on implementing some of these results and recommendations for future area inventories.

Fall 1993 it was agreed:

To put the DCM, GSR and Intergroup reports for the Fall of 1993 in the Triangle.

That the Spring Assembly be held no sooner than two weeks after the Delegate returns from the General Service Conference.

To revote the original motion to change the spring Assembly. After a revote the original motion failed.

To let Area 40 review the Inventory Ad Hoc Committee report and make a decision at the Spring 1994 Assembly.

That an AD Hoc Committee be formed to review the past motions. Suggested that it be composed of 5 members (2 past delegates and 3 other A.A. members to be presented at the spring 1994 Assembly

To approve the recommendation to be sent to the GSC that "in light of the fact that we now have no" official means of identifying our literature, that the Trustees Literature Committee and the Conference Literature Committee combine their effort to correct this. Area 40 also recommends that no symbols be used. We understand that these changes will need to be reflected in the Service Manual.

To approve the recommendation to be sent to the GSC that all sales and production of the "Little Big Book" be tabled until the fellowship can review this action and reflect its group conscience of the 1994 GSC.

To approve the recommendation to be sent to the GSC that items C, D and E; of the 1993 Ad Hoc Committee on Chips and Medallions be considered for implementation by the 1994 GSC.

That the authorized expenditures for the Spring and Fall Assemblies (accounts 120 and 140) include paying the expenses for four past delegates. This does not include the immediate past delegate whose expenses to the Area Assembly are already paid by the Area.
See Area Treasurer

⁷ Have scheduled 1 ½ hour lunch for years without amending this motion (Fall 1994)

⁸ 1 ½ days, Saturday 8 am through Sunday 12 noon

Spring 1994 it was agreed:

To dissolve the Ad Hoc Motions review committee and establish a Motions Review Committee.

To eliminate Area 40 Guidelines.

That the Area Chair appoint an Ad Hoc committee to study the possibility of establishing a committee system to function in Area 40 along the lines of the structure of the GSC.

that the Area Chair appoint an Ad Hoc Committee to study the possibility of establishing a committee system to function in Area 40 along the lines of the structure of the General Service Conference.

Fall 1994 it was agreed to follow the recommendations for the motions review committee that the following items be deleted:

1. Fall '86 to table until spring the motion to hold a workshop the Friday evening preceding the assembly (there was no motion to table).
2. Fall '91 to table item number 5 on the agenda which reads "discussion on subcommittee to review major agenda items. (There was no motion to table).
3. Fall '85 "to go with group anonymity during the elections and vote yes or no on anonymity and the existing DCM's take charge of their groups to eliminate the fifth ballot and go directly to the hat". (for this special election only, does not apply to anything else)
4. Spring '91 to table the motion that the computer be paid for out of the prudent reserve, and not the treasury. (There was no motion).
5. Spring '93 "it was agreed to table the subject of Area Guidelines to the Spring '94 assembly in order for groups and districts to further discuss actions to be taken on the Guidelines." (There was no motion to table)
6. Fall '91 "to table the remainder of the recommendations of the Triangle committee until the spring assembly". (There was no action to table)

Spring 1995 it was agreed that the Area Chair appoint an Ad Hoc Committee to develop a policy and procedure for the Area 40 computer equipment, plus present the Finance Committee with a detailed cost analysis be the Agenda Write in July of 1995.

Fall 1995 it was agreed;

To eliminate DCM reports and publish them in the Triangle¹⁰

That the Grapevine/Policy & Admissions committee consider " Area 40 Comes of Age" as a Starting point to help structure the committee system for Area 40.

Spring 1996 it was agreed to adopt the Committee System Policies and Procedures as outlined.

Spring 1998 it was agreed that future Area Assemblies be smoke free with a mandatory break every two hours for smoking Outside. (will begin with Fall 1998)

⁹ "Itself" means the Assembly

Fall 1998 it was agreed that an Ad Hoc committee be appointed to investigate location, sleeping room rates, available eating places and other considerations for individuals traveling to the Assembly. We ask that the findings of this Ad Hoc committee be reported to the Archives/Structure committee at the 1999 spring assembly.

Spring 1999 it was agreed to follow the advice of the Assembly Location Ad Hoc Committee to keep the Assembly location at the Yogo Inn in Lewistown.

Fall 2000 it was agreed that there be a quorum established for each Area Assembly. A quorum shall be 2/3 of the registered voters. So long as the total votes cast on any ballot are at least a quorum, 2/3 of the actual votes cast constitutes a substantial unanimity and more than 1/2 constitutes a simple majority.

Fall 2005 it was agreed that Area 40 submit the following Agenda Item to the 2006 General Service Conference: "Consider the addition of a reference to the publications *AA Guidelines: Finance*, and *The AA Group Treasurer* in the pamphlet *Self-Support: Where Money and Spirituality Mix*.

Spring 2006 it was agreed that Area 40 sponsor and fund two Area 40 Workshops per year. The Area Advisor will serve as the Area 40 Workshop Chair/Coordinator. If an alternate workshop/chair coordinator is needed, it should also be a past Delegate. The Workshop Chair/Coordinator will be responsible for dividing the state into four quadrants and establish a schedule of four workshops over a two-year period, one in each quadrant. The workshops would normally occur between May and October. The local DCMs involved shall be consulted about time and place, and topics to be covered. The Area 40 budget shall have a line item for two workshops per year with the workshop schedule to begin in 2007. Usefulness and effectiveness are to be evaluated at the Fall 2008 Assembly.

Fall 2007 it was agreed that the Area Chair appoint an Ad Hoc committee charged with studying the Pre-Assembly concept currently utilized in Area 40, and that the committee review the purpose of these events, the funding of these events, and the contribution they make to the informed group conscience of Area 40. A report from the Ad Hoc committee outlining the findings of the committee and suggestions for an Area policy should be given to the Archives/Structure committee no later than the Spring 2008 assembly so that the Archives/Structure Committee can bring forward any policy recommendations needed to guide future Area 40 Pre-Assemblies.

Fall 2013 it was agreed that the Area form an ad hoc committee to investigate other venues for the Area Assembly that preferably centrally located and special needs accessible; and bring back recommendations to the Spring 2014 Assembly for a vote at that Assembly.

Spring 2014 it was agreed to keep the Assembly at the Yogo Inn, providing they make improvements for accessibility and make the necessary changes to meet our needs for meeting rooms.²

Spring 2014 it was agreed to extend assembly until finished with the Treatment Committee report

Fall 2014 it was agreed to extend the Assembly past 12:00 pm to finish business. (only for this Assembly)

Spring 2016 it was agreed that we define the scope of the Inventory Ad Hoc Committee as follows: • plan and facilitate Area 40 Inventory • collect and report results • suggest items to be discussed or considered

Fall 2016 it was agreed to move the 2017 Fall Assembly to Great Falls.

Fall 2017 it was agreed the Spring 2018 Assembly be held in Lewistown and the 2018 Fall Assembly be held in Great Falls

Spring 2021 it was agreed to extend the Sunday meeting by 30 minutes and close the Assembly at 12:35 pm.

Fall 2021 it was agreed that Area 40 form an ad hoc committee to research a hybrid version for Spring 2022 Area Assembly, including buying the equipment and/or hiring a professional service.
Possible Ad Hoc Questions Some of the possible questions for the committee are: What equipment would be needed? Can we update the event venue? • booster for internet • microphones • breakout rooms 11 of 64 What technology will be needed? • Area Zoom account? • What impact will the volume of activity make on accounts? How many people are going to be needed to run it? • tech support • breakout rooms • polling including establishing quorum How much \$ are we proposing to spend, keeping in mind: • \$ saved already & not spent from virtual Assemblies • \$ budgeted for the Assemblies • \$ saved in the future because not everyone would have to travel The committee can research questions like these, and at the very least gather the information so we can decide if a hybrid Assembly is an option in the Spring of 2022.

¹⁰ This motion was intended to apply to this Assembly only, to make more time for other agenda items.

CPC/ TRUSTEES (HISTORICAL)

Spring 2019 it was agreed that Area 40 provide funds up to \$2500.00 for a "Friends of AA" Trip by 2 of our Class A Trustees. Nancy McCarthy and Christine Carpenter. This trip will train our Professionals about AA. Class A Trustees are not bound by Anonymity. So we will be able to have them speak with the media and have open discussion with our Professionals. With approval this trip will be in planned in September of 2019.

CORRECTIONS COMMITTEE (HISTORICAL)

1976 it was agreed to divide the Institutions committee into two committees, to be known as Corrections and Hospitals.

Spring 2009 it was agreed that Area 40 request a Local Forum from the General Service Office to be held in the spring of 2011 in Great Falls, MT.

Fall 2009 it was agreed that a Forum request be submitted to GSO for Area 40 to host a Local Forum, one day in Great Falls, one day in Miles City for the Spring of 2011.

Spring 2011 it was agreed that District 11 (Billings) will host the 2012 WCRAASC.

Spring 2018 it was agreed that District 11 (Billings) be selected to host the 2020 WCRAASC.

DISTRICTS AND DISTRICT COMMITTEE MEMBERS (HISTORICAL)

Fall 1972 it was agreed that instead of electing all new District Committee Men for all 6 Districts we shall elect 3 one year and 3 the next with Committee Men in odd numbered districts to be elected in odd numbered year and even numbered districts to hold their elections in even numbered years.

Spring 1975 it was agreed to increase the districts in Montana from six to nine, according to the first two postal zip code numbers.

1979 it was agreed to split district 4 into two districts, to be designated as 4A and 4B.

Fall 1980 it was agreed:

To move Malta from District 5 to District 2.

To split District 1 into two to be known as 1A and 1B

Spring 1982 it was agreed to change district numbering as follows: 1A to 11, 1b to 12, 2 to 21, 3 to 31, 4A to 41, 4B to 42, 5 to 51, 6 to 61, 7 to 71, 8 to 81, and 9 to 91, in order to align with GSO's computer program.

Fall 1982 it was agreed:

To move Glendive from District 31 to 21.

To place Pryor in District 11.

Spring 1983 it was agreed:

To move Choteau from District 42 to 41.

To move Condon from District 81 to 91.

To move Whitefish from District 51 to District 42.

Fall 1984 it was agreed:

To form a new district known as District 72, made up of portions of Districts 12 and 71, containing groups in Big Timber, Big Sky, Bozeman, Gardiner, Emigrant, Livingston, Wilsall and West Yellowstone.

To have the Chairman meet with the D.C.M.'s following adjournment of the Assembly.

Fall 1985 it was agreed:

To move Drummond and Phillipsburg for District 81 into District 72.

That Three Forks be moved from District 72 to District 71.

To move Big Timber from District 72 to District 12.

To ask registered groups in each district to fund D.C.M.'s for expenditures of attending meetings to write assembly agendas.

DISTRICT AND DISTRICT COMMITTEE MEMBERS (HISTORICAL) (CONT.)

Spring 1987 it was agreed to move Chester from District 51 to District 42.

Spring 1988 it was agreed:

To create District 82 from 81, containing groups in Superior, St. Regis, Plains, Thompson Falls, Nixon, Trout Creek and Paradise.

To change Ennis from District 71 to District 72.

Fall 1988 it was agreed:

To move Jordan from District 21 to District 31.

To split District 21 into three districts. District 21 to include Glasgow, Nashua, Fort Peck, Opheim, Hindale, Saco, Malta, and Dodson. District 22 to include Wolf Point, Poplar, Culbertson, Medicine Lake, Plentywood, Westby, and Scobey. District 23 to include Glendive, Sidney, Savage, Fairview, Richey, Circle, and Terry.

Spring 1990 it was agreed to split District 31 into two districts. District 31 to include Baker, Broadus, Ekalaka, Jordan and Miles City. District 32 to include Birney, Busby, Colstrip, Ashland, Forsyth, and Lame Deer.

Fall 1992 it was agreed that District 21 and 22 would like to merge on before our next rotation in 1994.

Spring 1993 it was agreed to allow Ravalli County to split from District 81 and form their own district referred to as District 93.

Fall 1993 it was agreed that all District Committee Members should be drawn from the hat. As they are drawn from the hat one at a time the respective DCM will be Placed on a standing Area Committee in the following order: 1-PI, 2-CPC, 3-GV, 4-Archives, 5-Corrections, 6-Treatment. Since there are six standing Committees and 16 districts, the first four would get three and the others two.

Spring 1996 it was agreed to combine district 81 and 82 and consider it to be District 81 in light of the First Tradition.

Spring 1998 it was agreed to split District 32 and have it absorbed into District 11 and 31 in the following Manner; that Forsyth and Colstrip go to district 31 and that Ashland, Birney, Busby and Lame Deer go to District 11.

Spring 2006 it was agreed that Area 40 sponsor and fund two Area 40 Workshops per year. The Area Advisor will serve as the Area 40 Workshop Chair/Coordinator. If an alternate workshop/chair coordinator is needed, it should also be a past Delegate. The Workshop Chair/Coordinator will be responsible for dividing the state into four quadrants and establish a schedule of four workshops over a two-year period, one in each quadrant. The workshops would normally occur between May and October. The local DCMs involved shall be consulted about time and place, and topics to be covered. The Area 40 budget shall have a line item for two workshops per year with the workshop schedule to begin in 2007. Usefulness and effectiveness are to be evaluated at the Fall 2008 Assembly.

Fall 2009 it was agreed to budget \$500 per year to the Archivist for defraying the reasonable and proper expenses of the archivist for travel and display of Area Archives at AA functions (including district/regional events) within Area 40, excluding Area Round Ups, which by past action are intended to be self-supporting. Fulfillment of requests is limited to availability of funds and the archivist.

ELECTIONS (HISTORICAL)

Spring 1987 it was agreed to form a committee to study our election process.

Spring 1988 it was agreed that an Election Committee report be printed in the Triangle and voted on at the Fall Assembly¹¹.

Spring 1991 it was agreed:

To elect the Area Secretary in the fall.

That a committee be appointed by the Area Chairman to come up with a list of duties and requirements with a minimum of four years of sobriety for the secretary's position. To be put in the Triangle.

Spring 1991 it was agreed:

To elect the treasurer position in the fall.

That a committee be appointed by the Area Chairman come up with a list of duties and requirements with a minimum of five years of sobriety for the Treasurer's position. To be put in the Triangle.

Fall 1993 it was agreed that the original motion says that the secretary have four years of sobriety since there was discrepancy between past motions.

¹¹ This has not been done.

GRAPEVINE/POLICY AND ADMISSIONS (HISTORICAL)

Fall 2001 it was agreed to leave the current process of nominating Area Standing Committee Chairs in place. But in case of a vacancy, the Area Chair shall appoint a replacement as soon as possible, following input from the current Area Standing Committee Chairs. Any such appointment shall last for the remainder of the term, with the appointed chair being allowed to run for election to the same position at the next election assembly if so desired. (not proper committee for Area 40 Policy)

LITERATURE (HISTORICAL)

Spring 1980 it was agreed to have printed for distribution a simplified version of the Service Manual.

Fall 1980 it was agreed to print 200 copies of the “General Service Guidelines” and have them for sale for \$1.50 each.

Spring 1982 it was agreed to send newly registered groups a packet containing the General Service Guidelines, an Area map showing the districts, the name and address of the districts’ DCM, a state directory, and a copy of the Triangle.¹²

Spring 1986 it was agreed to write a new edition of the General Service Guidelines.

Spring 1988 it was agreed:

To instruct our Delegate to approve the Blue Card as approved A.A. Literature at the General Service Conference.¹³

That the Past Minutes Indexing Committee continue with the project.

To establish a committee to review the guidelines and future literature.¹⁴

Refer to the literature committee to designate how, why and who can call a special assembly and have it included in the Guidelines,¹⁵

Fall 1994 it was agreed:

That the approximate cost of the position, based on averages of the current standing chairs, would be \$650 to \$750 a year, with an approximate \$300 one time set-up cost.

To elect a literature chair at this time. This position to be an interim position to be held through December 1995. Anyone filling this position would be eligible for election at the Fall 1995 Assembly.

Fall 2003 it was agreed that the extra books and workbooks culled from the Area 40 Literature display, and contained in the in a box marked “Extra”, be distributed to the appropriate committee and that the books be given to both Corrections and Treatment committees for re-distribution.

Fall 2002 it was agreed that the literature committee create a lending library consisting of the video and audio tapes that are currently in the Area 40 Literature display. A simple checkout form and list of the Titles Available will be created by the 2003-2004 Literature Chair. Shipping cost, when applicable, will be paid for by the group or district checking items out.

Fall 2007 it was agreed to forwarding to the General Service Conference Secretary a proposal to publish a hardbound edition of the Daily Reflections.

Spring 2010 it was agreed to eliminate the Lending Library (audio and video cassettes) currently maintained by the Area 40 Literature Committee Chair, depositing the tapes in the Area 40 Archives.

¹² Never implemented, no person designated to do it.

¹³ This was an open/closed meeting card service piece

¹⁴ Committee died because of lack of activity

¹⁵ Never done, we now follow the service manual.

PUBLIC INFORMATION (HISTORICAL)

Spring 1972 it was agreed that there was a need for a Public Information Committee and that a Public Information Chairman be selected to serve the same length of time as the State Service Committee and to be part of the State Service Committee.

Fall 1980 it was agreed to acquire the film "A.A. all Inside View" with a long-term lease.

Spring 1984 it was agreed to have the PI Committee establish guidelines and circulate them to the DCMs for the state library.

Fall 1984 it was agreed to allow the PI committee a limit of \$800.00 for additions to its library.¹⁶

Fall 1985 it was agreed to form a committee to study the possibility of separating the Public Information Committee into two committees to be known as Public Information and Cooperation with the Professional Community.

Spring 1986 it was agreed to split the Public Information and Cooperation with the Professional Community Committees. A C.P.C. Chairperson to be elected at the Fall Assembly.

Fall 1999 it was agreed that Area 40 appoint an Ad Hoc committee to study the feasibility of starting an Area 40 Web Site. Cost, content and observance of A.A.'s 12 Traditions should be kept in mind. The Ad Hoc committee will report back to the Spring 2000 Assembly.

Spring 2000 it was agreed to follow the recommendations of the Ad-Hoc Web Page Committee that Area 40 allow the Web Page Committee to develop a prototype site for Area 40 to be presented at the Fall 2000 assembly for review. The presentation will include:

1. The prototype site will be presented on a standalone PC.
2. Include a set of guidelines and statement of purpose.
3. Include a presentation on security measures.
4. Provide pertinent details such as Committee structure, costs and technical matter.

Fall 2000 it was agreed to pass the model web site developed by the Ad Hoc committee. This site would be password protected and run from now until the Spring 2000 Assembly at which time it will be further discussed and voted on. This web site would be funded for the trial period from the Area 40's operating expenses.

Spring 2001 it was agreed to establish an Area 40 Web site on the Internet. Funding will not exceed \$300.00 per year, under a separate line item in our Area Budget.

Fall 2004 it was agreed to form an Ad Hoc committee to investigate the creation of an Area wide 1-800 Number. The committee to report at the Spring 2005 Assembly.

Fall 2006 it was agreed that Area 40 pursue implementing the 800# in Area 40, utilizing an ad hoc Committee to obtain contract proposals with answering services throughout Montana for consideration at the 2007 Spring Assembly.

Spring 2007 it was agreed that Area 40 implement as soon as possible an Area 40 800 number, utilizing the services and contract from Answer Net. Contract to be a month to month agreement, with a maximum possible expenditure of \$1,000.00 per month to Area 40. The Area 40 Public Information Chair will make reports regarding utilization and expense at each Area Assembly.

PUBLIC INFORMATION (HISTORICAL) cont.

Fall 2007 it was agreed that The PI Committee will determine what is reasonable & prudent to add to the Area 40 website to allow better communication to our fellowship and make a recommendation to the Spring Assembly for consideration and implementation.

Fall 2008 it was agreed:

- a) that Area 40 pay the 800 number bill as soon as possible.
- b) To strike the last sentence of content section of the website guidelines to reflect current practices.

Spring 2010 it was agreed The Area 40 PI chair will forward the itemized bill received from Answer Net to the Area 40 treasurer for payment up to the amount of \$250.00 a month. In the event the monthly itemized total amount is over \$250.00 the Area 40 PI chair will bill each district on a prorated basis. (Example: If the total bill is \$300.00 and district 11 has 30% of the billable calls that month they would owe \$15.00, $((\$300 - \$250.00) * .3 = \$15.00)$).

Fall 2013 it was agreed "Public Information committee requests forwarding the request to update the AA service manual to better reflect how GSO, the areas and districts utilize the Fellowship New Vision program (FNV) in regard to reporting and sharing group information_ for submission as an agenda item at the 2014 General Service Conference.

Spring 2014 it was agreed to Send Webmaster, Alex M to National AA Technology workshop in St Louis, Missouri, August 8-10, 2014 and cover expenses expected to be \$1,500.

Spring 2016 it was agreed that Area 40 forward the following agenda item to the General Service Office, requesting that it be placed on the 2017 General Service Conference agenda: *Please consider the proposal that the short form of the "Twelve Concepts for World Service", adopted by the 1971 GSC, be revised to better reflect their description of the general principles of service work as they apply to the entire service structure of the fellowship of Alcoholics Anonymous"*
*Report and Charter is a secondary assignment committee of the Public Information Committee

Spring 2016 it was agreed that the Area 40 Webmaster establish the ability to subscribe and pay for a subscription to the Area 40 Triangle Newsletter via the Area 40 website, utilizing an external link to a online payment service."

Fall 2018 it was agreed to have the Area 40 Webmaster work with meetingguide.org to get Area 40 meetings listed on the Area 40 website to the Meeting Guide app.

Spring 2019 it was agreed that the Answering Service Ad Hoc committee reconvene to maintain the purpose of finding one cost effective solution for the area hotline. Ad Hoc committee will provide report prior to the Fall 2019 assembly.

Fall 2019 it was agreed that the webmaster work with the Bridging the Gap (BTG) committee to create a privacy protected link that would be accessed by professionals in our treatment and corrections institutions to aid potential AA members in signing up for the BTG program and put it to a vote of the assembly.

Spring 2020 it was agreed to create a new Area 40 Hotline Chair rotating position that will be separate from the Area 40 PI Chair rotating position.

¹⁶For that term only.

REGION (HISTORICAL)

Spring 1973 it was agreed:

To pay two years Regional Dues in the amount of \$50.00 to the West Central Region.

That we put in a bid for the 1974 West Central Regional Conference.

Fall 1975 it was agreed to send all State Officers including district Committeemen, and to pay \$100.00 for each person from state funds, to the Regional Conference in 1976.

Fall 1984 it was agreed to set up a committee to study getting a bus for transportation to the Regional Forum in Sheridan, Wyoming.

Spring 1985 it was agreed to have the Chairman of the "Sheridan Bus Trip" reimbursed for any reasonable expenses incurred at the next Assembly.

Fall 1985 it was agreed that Montana bid on the 1987 Regional Forum. That Great Falls be considered as the host city for the Forum. To get ideas for the forum to the Area Delegate, then he could decide from information which city to propose.¹⁷

Spring 1997 it was agreed that Area 40 request a Special Forum to be held in 1998.

Fall 1997 it was agreed that Area 40 hold a Special forum on August 15th in Helena and August 16th in Miles City.

Fall 2002 it was agreed that the Area 40 Regional Forum dates be on May 20-22, 2005 and that area cities Submit bids to the Area Chair by February 1, 2003, with selection to take place at the Spring 2003 Assembly.

Spring 2003 it was agreed that Great Falls be the site for the 2005 Forum.

Spring 2009 it was agreed that Area 40 request a Local Forum from the General Service Office to be held in the spring of 2011 in Great Falls, MT.

Fall 2009 it was agreed to budget \$500 per year to the Archivist for defraying the reasonable and proper expenses of the archivist for travel and display of Area Archives at AA functions (including district/regional events) within Area 40, excluding Area Round Ups, which by past action are intended to be self-supporting. Fulfillment of requests is limited to availability of funds and the archivist

¹⁷ Held in Billings

ROUNDUPS (HISTORICAL)

Spring 1973 it was agreed:

To leave the traveling fund that each State Conference sponsor passes on to the next Conference City at \$100.00.

To raise the start up funds passed on to Conferences be \$50.00 each event until the total is \$500.00.

To change the name of Conferences to Roundups, Conventions, Rallies, etc.

Fall 1982 it was agreed to award the Roundups 18 months in advance.

Fall 1984 it was agreed to have on the Spring '85 Assembly agenda a discussion on having Area Roundups Once a year with a possibility of Mini-Roundups between.

Spring 1985 it was agreed to change the 18-month time to a minimum two year lead on bids for Roundups.

Fall 1986 it was agreed to appoint a committee to establish Roundup Guidelines.

Spring 1989 it was agreed to form a committee to report to the following Assembly the question of funding failing Roundups, of splitting Roundup proceeds an determining if Roundups are an Area function. Also a written pro/con to be printed in the Triangle.

Fall 1989 it was agreed to leave the damn thing alone.¹⁸

Fall 1995 it was agreed:

That Area 40 not depart from past practice in motions and should leave the damn thing alone.¹⁹

That Area 40 not depart from past practice in motions and should leave the damn thing alone.²⁰

¹⁸ This refers to how Roundups are run in Area 40

¹⁹ In response to a Finance Committee agenda item suggesting that Area 40 and the district that hosts the roundup share equally in the financial risk and benefit.

²⁰ In response to a Finance Committee agenda item suggesting that Area 40 cover the remaining debt of the Spring 1995 roundup not covered by additional group contributions.

STATE (AREA) DIRECTORIES (HISTORICAL)

Spring 1972 it was agreed:

That the State A.A. Directory be sold for 50c each giving one free to each GSR, Secretary and Loner.

To furnish free 25 copies of the State A.A. Directory to the Institutions Committee for distribution to institutions, but not to furnish free State A.A. Directories directly to halfway houses and other institutions.

Fall 1972 it was agreed:

That State Directories be released to outside facilities only at the discretion of the G.S.R.'s or members of the State Service Committee and others appointed by the Public Information Comm.

That State Directories now be available to responsible parties free of charge.

Fall 1983 it was agreed that Delegate and Secretary/ Treasurer not be required to issue a State Directory for 1984.

Spring 1992 it was agreed that the area 40 secretary produce a database report of group information for each group in area 40 to be distributed to each area committee member at each assembly and updated at each assembly.

Fall 1992 it was agreed that the Area Directory be distributed once a year at the Spring Area Assembly in order to save cost and postage.

TREATMENT FACILITIES/ AGENDA (HISTORICAL)

Fall 2013 it was agreed that the treatment committee develop a mechanism to ascertain special needs accommodations and report back to the spring Assembly in 2014.

Spring 2014 it was agreed that Area 40 adopt the proposed Special Needs / Accessibilities Survey Form. This form will be distributed 3 different ways:

1. Through the Area Triangle in the first publication after the most recent assembly.
2. On the area website as a form which can be filled out submitted online.
3. To all DCM's via email as an attachment.

Once completed, the form will be sent to the Treatment/Special Needs/Accessibilities committee chair no later than the deadline currently in place for submitting agenda items/background material and the results given to the Area chair to assist in planning and arrangement of meeting rooms at the assembly.

SURVEY If you are planning to go to the Area Assembly, are you mobility impaired, use a wheelchair, scooter, or walker? Do you have trouble walking very far or have any other mobility issue? Are you deaf or hearing impaired? What accommodations would help you? Listening device? Sitting closer to the speaker? Other? Do you have any seeing problems or know someone coming to the Area Assembly who has impaired sight? Is there any other special need we have overlooked that we need to address for you to be able to attend and participate in Area Assembly?
OPTIONAL: Are you willing to give your name?

_____ Your District?
_____ Your Area Committee assignment
or coming as a guest? _____ Note: This information
will be used solely to help us meet any special needs you may have in order to fully participate in
the Area Assembly.

Fall 2014 it was agreed that the following theme and discussion / workshop / presentation topics be submitted for the 2016 General Service Conference:

1. Theme: Service – Reinvesting in your sobriety
2. Topics:
 - a. Safety in A.A.
 - b. What is Service?
 - c. How to give back what you have been given
 - d. Fear of Service – What am I committing to do?

Fall 2016 it was agreed that area 40 submit the following theme for consideration as the 2018 GSC theme:
“Singleness of Purpose – Insuring AA’s Future.

THE TRIANGLE (HISTORICAL)

Fall 1980 it was agreed to allow sales of the newsletter for \$3.00 per subscription.

Spring 1982 it was agreed to allow the Triangle Editor expenses as other Area Chairmen with non-voting status.

Spring 1983 it was agreed to send a sample copy of the Triangle and subscription blank to each group.

Spring 1988 it was agreed to establish a committee to discuss and report on the pros and cons of listing group donations in the Area Newsletter.

Fall 1989 it was agreed to continue the computer fund for purchase of another computer when the funds are available for the Triangle Editor's use.

Spring 1990 it was agreed:

To raise the subscription rates to \$8.00 per year.

To appoint as Ad Hoc Committee to study the operations and funding of the Triangle.

To pass the hat for donations to complete the purchase price of the Triangle computer and equip.

To pass along any excess funds from those donations to the Triangle.

Fall 1990 it was agreed:

That the Triangle Ad Hoc Committee continue to monitor the Triangle financial status. To adopt the suggestions made on page 3 of the Ad Hoc Committee report, including a subscription rate increase to \$10.00, excluding the #2 suggestion.

To reaffirm the 1981 motion that the area allow area funding for the Triangle if any deficit should occur

Fall 1992 it was agreed to have the Area Chair appoint a committee to draw up rough guidelines for the Triangle to be presented to the Spring 1993 Area Assembly.

Spring 1993 it was agreed that we accept the guidelines of the Triangle Ad Hoc Committee, as written.

Fall 1995 it was agreed that Area 40 would pay for and provide a computer for each of the following positions: Area Secretary, Triangle Editor, and Area Treasurer. If the office holders do not need a computer to be provided, the Area will pay for and provide the necessary software to upgrade the personal computers of the office holders to be able to fulfill the duties of their positions. If the office holder does not want to use a computer, it will not be required. ALL equipment and software shall be returned to the Area after the terms of office are completed. It will not be a requirement to own a computer to hold any of these positions. It will not be a requirement to be "computer literate" to hold any of these positions.

Fall 2001 it was agreed to the appointment of an Ad Hoc committee by the Area Chair to set up guidelines For the Area Newsletter, The Triangle. The Ad Hoc committee will include the past and present Triangle Editors. The Ad Hoc committee will report back to the Area at the Spring 2002 Assembly with the proposed guidelines for approval by the Area.

Fall 2021 it was agreed that the Structure and Policy committee recommends that an ad hoc committee be formed to address several concerns surrounding the Area 40 Triangle. The committee ought to address the following questions: • What is the circulation/readership of the Area 40 Triangle? o How many paid subscriptions are there? o How many hits are there to the Triangle webpage? • How many times a year should the Triangle be produced? • What should the content of the Triangle be? o Should the scope of the Triangle be expanded in Policies and Procedures to include more personal interest (archival materials, etc)? o How should that content be generated? • What should the role of the Area 40 Triangle Editor be? 10 of 64 o Non-rotating position, etc. • What is the expense of producing the Triangle? • Should Area 40 continue to support the production of the Area 40 Triangle? • Consider other research at their discretion including past actions, Policies and Procedures, etc. The committee should consider data from this and past rotations. Once assigned by the Area Chair the committee will convene for six months investigating the inquiries above and presenting their recommendations at the Spring 2022 Assembly.