



Area 40 - District 11 - Meeting Minutes

August 16, 2025

The meeting was called to order by DCM Pat P., followed by the Serenity prayer. The Twelve Traditions were read by Alt-DCM Mark W.

Bob C. read the Eighth Concept, "*The trustees are the principal planners and administrators of over-all policy and finance. They have custodial oversight of the separately incorporated and constantly active services, exercising this through their ability to elect all the directors of the entities.*"

Quorum was established with 9 GSRs and 6 chairs, 15 voting members.

Home Group Announcements

Sunlight of the Spirit - Nita R.

Sunlight of the Spirit is thriving!

Recovery Group - Vince V.

The Recovery Group is really going good. One event is coming up, Girl Talk, which will be the second weekend in September. Attendance is up.

848 Group - Bob C.

Everything is going well!

3 Legacies - Daniel M.

We continue to meet Monday and Thursday night at 7pm at Unity Church basement at 14th Street West and Lynne Avenue. All meetings are closed discussion from the Big Book or 12x12. Attendance is improving and we have enjoyed the newcomers' contributions to our group. The travel meeting this month was at the Fireman's Point. I was able to participate in the breakfast with a sponsee and attended the Delegate's Report, and chaired the Noon corn shucker meeting with the most beautiful meeting room by the Stillwater. Thanks to all who participated.

We Are Not Saints - Angela F.

The meetings are going good. We meet Mondays, Wednesdays, and Thursdays at 6pm. We have had a lot of treatment centers showing up which has been interesting. Everything is going good!

West End - Jon A.

We have a big event coming up in two weeks from today, the 3rd annual West End Weekend, here at the West End. We have speakers on Friday starting at 7 o'clock with smores and a campfire meeting. Saturday will be a big kickoff with a carnival. We've got ax throwing, high striker, a dunk tank, dangerous darts, and disc golf. So it should be a lot of fun, it's all A.A. based with speakers coming from all over the Billings area, with some fun in the afternoon, all

free to those who show up. Flyers are available, please take back to your groups, and spread the word. Looking for volunteers for the dunk tank. West End is doing good!

Debbie D. if she can raise \$50, they can dunk the DCM!

644 Group - Mitch A.

Meetings are being well attended. Continue to get a lot of participation from the sober livings in the area, as well as visits from the treatment centers. Annual Unity Picnic coming up September 27th at Pioneer Park, starts at 11 o'clock with food, fun, and live music. Bring your favorite dish to share.

Ballantine Home Group - Dave L.

Attendance is up, so they are reaching their goals. Meetings are Mondays at 8pm and Saturday at noon.

ODAAT - Barb O.

Meetings are going well. They started small and now there are at least 15 people at a meeting.

Serenes - Tammy P.

Our group has grown, with 6 on group conscience nights and 15 to 16 on other nights. We just welcome newcomers and out of towners. I'm so grateful that we are listed so they can find us.

Our group conscience is working on a group inventory and group traditions. And, all is going well!

Brown Baggers - Charles H.

All is well! Lots of meetings, lots of participation, lots of recovery. Thank you!

Absent groups - Lockwood, Great Reality, Serenity Seekers, and Downtowners.

Review of May 10, 2025 Meeting Minutes

Motion #33: (Cam M./Angela F.) Motion to accept meeting minutes.

13 in favor, 0 against, 0 abstained. Motion passed.

Treasurer's Report

The top left bottom set of columns should say 2025. The only thing not reflected is the Fireman's Point expenses, because they haven't been calculated yet. Income for this month includes \$269 collected in 7th traditions funds from Fireman's Point, which appears to exceed what we spent for breakfast. 7th Tradition had not previously been on the budget but it has been added in to show record of amount collected. Perhaps next year will break down 7th tradition income more to show more clearly how much is coming from specific events. See enclosed report.

Motion #34: (Jon A./Don M.) Motion to accept Treasurer's report.

13 in favor, 0 against, 0 abstained. Motion passed.

Standing Committee Reports

Archives - Nadine F.

See enclosed report. Old timers are 40 plus years of sobriety. Barb O. has 40 years of sobriety.

Bridging the Gap - Cam M.

See enclosed report. There have been two connections. All is well!

Corrections - Mina stepped down.

Virginia I. reported that women from the Women's Prison were moved from Billings to Boulder, MT to a facility called RiverSide. The reason was to reduce overcrowding, so women could be sent to the prison from jails. The women in RiverSide have not had their Big Books or meetings. Helena is getting set up to do a zoom orientation to get meetings into the facility. Suzanne Moran from the Women's Prison is requesting Bridging the Gap women to help reduce recidivism. The prison has received grants to help women have resources available before they leave.

Hotline - Mark W. proxy for Kate J.

See enclosed report.

Grapevine - Michelle M.

See enclosed report.

Treatment - Vince V.

See enclosed report. Brandon, from Rimrock is okay with anyone calling him. Question about cost associated with supplying Psyche Center with pocket-sized books and who the books would be offered to. Remaining budget of \$426 for book purchases. Suggestions to make use of home groups and sponsors to get first Big Book. Suggestion to give books to RiverStone through Dr. Solomon would be a much better use of resources. Copies of meeting lists being available at Psyche Center may be helpful to patients leaving.

Motion #35: (Jon A./) Motion to provide 10 hardcover Big Books at the cost of \$110 to RiverStone Health.

14 in favor, 1 against, 0 abstained. Declined opportunity for minority opinion. Motion passed.

Public Information - Don M.

See enclosed report.

Communications with the Professional Community - Mitch A.

See enclosed report. October will begin planning for the workshop again.

Literature - Daniel M.

See enclosed report. There is a commemorative book called, *The Book of Fellowship: 90 years of Sharing Love and Service*, which is now available for purchase. Also, Indigenous People in AA pamphlets are now available.

Intergroup - Barb O.

See enclosed report. It's an opportunity to build unity.

Al-Anon - Barb O.

Did not attend. An Alanon speaker was present at Fireman's Point.

District 11 Commitments

<u>Psych Center</u>	6-7pm, show up at 5:45pm	
Mondays	August - West End	September- Brown Baggers
Thursdays	August - Brown Baggers	September- West End

<u>Rimrock</u>	6-7pm, 2nd Sunday , speaker meeting and 7-8pm Mondays, discussion	
	August - Downtowners	September- 644

<u>Crisis Center</u>	10-11am	
Saturdays	August - Sunlight of the Spirit	September- Serenes

Hotline

1 female & 1 male
August - Great Reality

September- Recovery Group

Thank You

Thank you to everyone who helped out, participated, and bought supplies for Fireman's Point Breakfast. We had 2 ½ grills going. We served between 50 and 60 people, so it was fun. District 12 was happy to have us there. So thank you again, it was a good event.
DCM- Pat P.

Old Business

Review progress on the District application for Non-Profit status, Debbie D.
Received an email from the IRS confirming the District's non-profit status.

Consider ad-hoc Roundup committees' proposed updates to the "Suggested Positions & Duties of Area 40 Roundup hosted by District 11" section of the District 11 Policy and Procedures.
(Lynne W.)

The changes are meant to reflect changes to technology and be a more inclusive list of what needs to be completed with a breakdown of how to go about that. Each Roundup committee is completely autonomous and although it is somewhat an Area event, each District gets to decide for themselves how it should be. It can change Roundup to Roundup. There is a Roundup committee bank account that is separate from the District bank account. The Roundup can use the District's EIN to account for the money but the actual accounts stay separate. Historically, bank accounts had been opened for the vent then closed afterwards. District Treasurer and Roundup Treasurer will work together to make sure that needed information is communicated, but are separate positions.

Motion #36: (Don M./Mitch A.) Motion to approve Roundup Ad-hoc proposed Roundup Policy & Procedures.
15 in favor, 0 against, 0 abstained. Motion passed.

New Business

Consider moving our September 13th District meeting to another day in September, due to conflict with the dates for the 2025 Area 40 Fall Assembly.

Motion #37: (Jon A./Nadine F.) Motion to move District to September 20, 2025 at 10am.
15 in favor, 0 against, 0 abstained. Motion passed.

Review District 11 Group Meeting List audit progress.

Concerns were brought to Pat P. about the accuracy of the Meeting Guide app and how meetings are listed on the Area page. Pat P. and Mark W. went to all the meetings to confirm the information presented. The Black Orchid meeting was removed because it no longer exists and many other meeting information was cleaned up. Pat P. and Alex M., the webmaster, are the only ones that can make changes. The hope is to make the meeting more accessible to all, but especially newcomers and people from out of town. There was a concern about if meetings

are using AA approved literature. The District does not have an opinion on what materials are used by groups so long as it doesn't affect AA as a whole. Pat P. made a proposition to Intergroup to meet with the District every 2 years to audit the meeting lists, going forward.

Announce the District 11 AA members the need to fill the District Corrections Chair position. Any District 11 AA members willing to stand for the District Corrections Chair position, please attend the September District 11 meeting.

Virginia I. willing to stand for position. Question of if opening needs to be taken back to the groups. Lynne W. stated that the choice is up to the discretion of the District, erring on the side of caution due to the heavy work load of Corrections Chair, with someone willing to stand it may be in the best interests of continuity in the community to go ahead with an election.

Virginia I. 's service history includes 34 years of sobriety, in Illinois she was a GSR at several groups, DCM, and an Area chair. In Montana she has been GSR, CPC Area chair, she has a sponsor, sponsor's other women, has a home group schedules meetings for the Women's Prison, takes meetings to Passages, and has been active in Corrections since she was 3 years sober. Corrections is her passion and she would be honored to serve as District 11 Corrections Chair.

All in favor of Virginia I. being the new Corrections Chair.

15 in favor. Virginia I. is the new Corrections Chair.

Begin development of the proposed 2026 District 11 Spending Plan

Committee Chairs:

Review the 2025 spending plan line item for your committee and committee events.

Send any suggested changes to your committee's line items to the District 11 Treasurer prior to the September District Meeting.

GSRs:

Review the 2025 spending plan with your groups and suggest any changes for the 2026 District 11 spending plan.

Send any suggested changes for the 2026 District 11 spending plan to the District 11 Treasurer prior to September District meeting.

Treasurer:

Review the current spending plan and work with the DCM, Alt-DCM, Secretary, Committee Chairs and GSRs to develop the proposed 2026 District 11 Spending Plan.

Submit the proposed 2026 District 11 Spending Plan at the October District Meeting.

Area Proposed Budget for 2026 attached. Please take back to group for input and to vote your group's conscience at Area.

Questions reach out to Area Treasurer, Lynne W. at (336)402-5492 or email lynne.wedul@gmail.com. Attached also is Area Archives Agenda Proposal.

Information and Events

Information – Contact lists:

District 11 Contact List – Here is the [link](#) that will allow viewing and editing the list.
Area 40 Panel 75 Contact List – Use this [link](#) to view the list.

Fellowship at the Falls

Fellowship at the Falls

Date: September 5-6, 2025, Location: Faith Lutheran Church, 1300 Ferguson Drive, Great Falls

Flyer: <https://www.aa-montana.org/pdf/2025-09FellowshipAtTheFalls.pdf>

Third Annual West End Weekend

Date: August 29-31, 2025, Location: West End Group, 2931 Colton Blvd.

Flyer: <https://www.aa-montana.org/pdf/2025-08WestEndWeekend.pdf>

Area 40 Fall Assembly

Date: September 12 – 14, Location: Great Fall – [Holiday Inn Great Falls](#) or Virtual
Room block rate Fall Assembly \$112+tax per night. Note: Reservations must be made before
August 22nd to secure a discounted room rate. The room rate code is A40.

Flyer & Agenda: [2025 Area 40 Fall Assembly Flyer](#)

Access to Background Material

Dashboard - <https://www.aa-montana.org/dashboard/>

Username: dashboard, Password: xwPa4Sky

Area Proposed Budget for 2026 attached. Please take back to your group for input and to vote
your group's conscience in Area.

West Central Regional Forum

Date September 19-21, 2025, Location: Hilton Omaha, 1001 Cass St., Omaha, NE
68102 [Hilton Omaha Reservations](#)

Flyer: [en-2025-wcenrf-flyer-v2-625.pdf](#)

Room block rate WCRF \$137+tax per night. Note: Reservations must be made by
August 28th to secure a discounted room rate. The room rate code is 946.

Annual Potluck in the Park, 644 Group

Date: September 27, 2025 from 11am to 3pm, Location: Pioneer Park

Contact Brooklyn (406) 670-6392

Flyer attached

Call for Motion to Adjourn

Motion #: (Mitch A./Jon A.) Motion to adjourn.

15 in favor, 0 abstained, and 0 against. Motion passed.

Closed with the Responsibility Statement

Next District Meeting September 20, 2025

In grateful service, submitted by:
April T.
District 11 Secretary

DISTRICT 11 TREASURER'S REPORT JULY, 2025

	CHECKING ACCOUNT	PRUDENT RESERVE	PETTY CASH
OPENING BALANCE	\$ 7,186.36	\$ 3,188.14	\$ 100.00
INCOME	\$ 586.30	\$ 0.38	\$ -
EXPENSES	\$ 185.91	\$ -	\$ -
CURRENT BALANCE	\$ 7,586.75	\$ 3,188.52	\$ 100.00

INCOME	INCOME PLAN 2025	PREVIOUS MONTH YTD	CURRENT INCOME	TOTAL YTD INCOME	REMAINING INCOME
DISTRICT 11 7TH TRADITION \$ 360.00		\$ 715.15	\$ 29.90	\$ 745.05	\$ (385.05)
CONTRIBUTIONS \$ 6,000.00		\$ 4,559.69	\$ 556.40	\$ 5,116.09	\$ 883.91
TOTAL INCOME	\$ 6,360.00	\$ 5,274.84	\$ 586.30	\$ 5,861.14	\$ 498.86

EXPENSES	SPENDING PLAN 2024	PREVIOUS MONTH YTD EXPENSES	CURRENT EXPENSES	TOTAL YTD EXPENSES	REMAINING SPENDING
RENT	\$ 1,872.00	\$ 1,092.00	\$ 156.00	\$ 1,248.00	\$ 624.00

RENT - US POST OFFICE	\$ 232.00	\$ -	\$ -	\$ -	\$ 232.00
DCM - AREA ASSEMBLIES	\$ 1,000.00	\$ 484.14	\$ -	\$ 484.14	\$ 515.86
DCM - DISTRICT TRAVEL	\$ 150.00	\$ -	\$ -	\$ -	\$ 150.00
DCM - PRE-ASSEMBLIES	\$ 100.00	\$ 554.88	\$ -	\$ 554.88	\$ (454.88)
WCRAASC - 2025	\$ 500.00	\$ 206.35	\$ -	\$ 206.35	\$ 293.65
WCRAASC Forum - 2025	\$ 750.00	\$ -	\$ -	\$ -	\$ 750.00
COMMITTEES	\$ -	\$ -	\$ -	\$ -	\$ -
ARCHIVES	\$ 100.00	\$ -	\$ -	\$ -	\$ 100.00
BRIDGING THE GAP	\$ 100.00	\$ -	\$ -	\$ -	\$ 100.00
CORRECTIONS	\$ 100.00	\$ -	\$ -	\$ -	\$ 100.00
GRAPEVINE	\$ 100.00	\$ -	\$ -	\$ -	\$ 100.00
LITERATURE	\$ 100.00	\$ 6.00	\$ -	\$ 6.00	\$ 94.00
PI	\$ 100.00	\$ -	\$ -	\$ -	\$ 100.00
CPC	\$ 100.00	\$ -	\$ -	\$ -	\$ 100.00
TREATMENT	\$ 100.00	\$ -	\$ -	\$ -	\$ 100.00
AREA 40 HOTLINE	\$ 100.00	\$ -	\$ -	\$ -	\$ 100.00
GRASSHOPPER 12TH STEP	\$ 300.00	\$ 279.99	\$ 29.91	\$ 309.90	\$ (9.90)
DELEGATE REPORT	\$ 250.00	\$ -	\$ -	\$ -	\$ 250.00
PRINT/POSTAGE	\$ 300.00	\$ -	\$ -	\$ -	\$ 300.00
BOOK PURCHASES	\$ 1,000.00	\$ 574.00	\$ -	\$ 574.00	\$ 426.00
EVENTS	\$ -	\$ -	\$ -	\$ -	\$ -
UP EVENTS	\$ 250.00	\$ -	\$ -	\$ -	\$ 250.00
PI/CPC SERVICE WORKSHOP	\$ 1,500.00	\$ 1,120.65	\$ -	\$ 1,120.65	\$ 379.35
SPONSORSHIP WORKSHOP	\$ 250.00	\$ -	\$ -	\$ -	\$ 250.00
GSR ORIENTATION	\$ 150.00	\$ 212.44	\$ -	\$ 212.44	\$ (62.44)
MISCELLANEOUS	\$ 150.00	\$ 122.11	\$ -	\$ 122.11	\$ 27.89
TRANSFER TO PRUDENT RESERVE	\$ -	\$ 626.80	\$ -	\$ 626.80	

OPERATING TOTALS	\$ 9,654.00	\$ 5,279.36	\$ 185.91	\$ 5,465.27	\$ 4,815.53
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Archives

The Archives Committee is continuing to interview old timers. If there is someone in your group that you would like to see in our archives please let me know. My number is 855-6334.

Respectfully,
Nadine F.

Bridging the Gap

Everything is going well. The women have been moved from Rimrock to White Birch. So we are trying to find women to take the meetings into White Birch. I haven't heard back about details of how to take meetings in yet.

Respectfully,
Cam M.

Hotline

Our district had 7 calls total with 2 missed, that were returned.
Also, there are new updates with Lance and the call center where he receives more specific information via text per his request. He now directly is notified of the area in which the person in need is at; and if the call was missed or not... so he can reach out to district chairs in what he expects to be a smoother transition and with ease of timing.

Thank you for this opportunity!
Kate

Grapevine

Grapevine Meeting last Tuesday of month. This month will be Aug. 26-study room upstairs library-6:30 pm

Recruitment for members continues.

Attended International Conference. Given some good contacts and ideas for promotion. Will cover at meeting end of month.

Michelle M.

Treatment

Rimrock meetings are going good. Except Cheryl texted to say that there was a missed speaker meeting last month. She got it covered. Please cover your commitments. Brandon is the new contact at Rimrock, spoke with him and he would like to change our speaker meeting day with N.A.s. It would make ours the second Sunday of every month, instead of the first Sunday, at the

same time of 6pm. His number is (406)565-7277.

Went down to the crisis center and visited Marcie. She gave me a tour, it was very interesting. Meetings are going good there also.

Talked with Sandy at the Psyche Center, she is very grateful for us. She said the meetings are taken care of and she really appreciates us. She would like some pocket sized Big Books if we can, for people when they leave to take with them.

Also, I talked with H.P. and Colleen about getting enough books for YBGR. They have enough and are very grateful. District 12 has been able to step up and supply lots of books for them.

Dr. Amy Solomon texted me, she needs Big Books for Riverstone. She said we usually supply 10-20 Big Books at a time and it has been about 2 years since books were last donated.

Public Information

I've been working with the CPC Committee on refreshing the 12th step call process with local medical facilities. I am also working on a news release that will go out to the media with the current Public Service Announcements, with a goal of having it out by September 13th. The next PI committee meeting will be September 6th at 2pm at 510 Cook Ave.

Yours in Service,
Don M.

Communication with the Professional Community

Greetings District 11 Trusted Servants,

Since we last met there have been (2) 12 step call requests via the request line, one male and one female. There was a slight learning curve regarding the phone, but it was resolved quickly. The CPC committee continues to meet monthly at BW Blacksmith located at 1438 Grand Avenue. The next meeting will be Tuesday September 16th at 7pm. At the June meeting we discussed dispersing 12 step call information to every medical facility in the district. At the July meeting we coordinated a plan of action. Billings Clinic has been taken care of. While contacting St. Vincent's we received an invitation to present information about A.A. as well as get a personal introduction to all of the care managers at the facility prior to the presentation. We visited the Billings Job Service following up on being contacted by an employee there. A productive conversation ensued followed by an invitation to present to their staff. We will be presenting to RiverStone Health again in October.

I plan on attending the Area 40 Assembly in September and participating in the CPC committee session.

Yours in service,
Mitch A.
District 11 CPC Chair
(406) 930-1318

Literature

Literature report:

I was able to present a Literature display at Fireman's Point with the help of District 12. Our

Delegate reports that there are current changes in Literature. I have requested a copy of the report and will share with you the latest changes next time. There is a commemorative book to celebrate 90 years of Alcoholics Anonymous called "A BOOK OF FELLOWSHIP: 90 Years of Sharing Love and Service "

That is all,
Daniel

Intergroup

Special Events

Cooney was smaller than in past years.

Pancake Breakfast will be September 13th from 8-10:30am at Little Flower School. Intergroup will be providing bacon and sausage. Find someone from groups to help with cleanup.

Halloween Party will be October 11th in the evening.

SCMI TREASURES REPORT 2025

	January	February	March	April	May	June	July
STARTING BALANCE	2606.96	3266.06	3276.32	3522.36	3595.31	3125.31	3623.71
INCOME							
District 11 Rent		156	312			156	156
Pancake Breakfast		215					
Event deposit refund			150				
Event deposit cash			2105.36				
Great Reality							
Recovery Group	250			250			
Rock Creek Group	248.6						
644 group	200	500				500	
Brown Baggers	430.5					481.4	
Downtowners							
Serenes			25				
3 Legacies				23.26			
ODAAT				50			
1801 Group						100	
Westend				300			
TOTAL INCOME	1129.1	871	2592.36	623.26	0	1137.4	156
EXPENSES							
Rent Doug Braun	380	380	380	380	380	380	380
Utilities Westend	88	88	88	88	88	88	88
supplies		105.74		19.98			222.28
Area 40 Pink Can							
406 Event Rentals			465				
Little Flower School		285					
Speaker gifts				60.33			
NADC Holdings			450				
P.A.L. Inc PA rental			800				
copy \$							
Cooney registration						169	
travel expenses			163.32				
USPS							244
Paper statement fee	2	2	2	2	2	2	2
TOTAL EXPENSES	470	860.74	2346.32	550.31	470	639	936.28
ENDING BALANCE	3266.06	3276.32	3522.36	3595.31	3125.31	3623.71	2843.43
PRUDENT RESERVE			3000.98				

Suggested Update to District 11 Roundup Policy & Procedures

The following are the suggestions from the ad hoc committee formed June, 2025.

General Guidelines

Each Roundup is autonomous, and therefore a majority vote of the Committee Chairs can adapt job descriptions as needed to fit the needs & capabilities of the Roundup Committee Chairs.

The Roundup Chair, Roundup Co-Chair, and Roundup Treasurer are all on the bank account. It is to be kept separate from the District bank account, although the Roundup can use the District's EIN for tax reporting.

Committee chairs are encouraged to have as many committee members as possible from a variety of AA groups in District 11 & Laurel. The individual committee members don't all need to attend the monthly Roundup meetings. Each Committee Chair should have a monthly report detailing the progress of their committee to submit at the monthly Roundup meetings.

The Chair descriptions have suggested job descriptions for various members of their committee. If they cannot find volunteers to fill the roles, they are still expected to make sure the duties get done.

Committee chairs & members are asked to register for the Roundup as soon as possible. Chairs are asked to plan to attend all planning meetings & hopefully the whole Roundup. If a Chair is going to be absent from a meeting they are still asked to submit a report.

At the end of the Roundup, Committee Chairs are also asked to submit a written report of what they did during their rotation and also tips for the following rotation. This will be added to the binder that will be passed from Roundup to Roundup, and held in the District Archives between Roundup rotations. The binder has specific suggestions for each of the Chair positions.

Roundup Chair Job Descriptions

- Chairperson:

Coordinates and facilitates committee meetings. Assures committee chairs are completing their duties & assists the chairs as necessary. Prepares reports for the Area Assemblies and keeps the District informed of the progress of planning the event.

- Co-Chair:

Assists the Chairperson with duties and steps in, in the absence of the Chair. Makes contact with the Roundup committees of the two Roundups in Montana held previous to the one in Billings to help the committee explore new ideas. Assists the committee by filling the absence of committee chairs. Contact committee chairs should they miss two

meetings in a row.

- Secretary:

Maintains the roster of committee chairs & others interested in helping with the Roundup. Provides minutes of committee meetings & works with Area 40's webmaster to upload the minutes to the district mini website (part of aa-montana.org). Maintains phone & email lists of the Roundup committee chairs.

- Treasurer:

Handles all the money for the Roundup. Make sure all bills get paid. Works closely with the Registration Chair to track income. Provides monthly reports to the committee. Works with the Speaker Chair to ensure speakers expenses are reimbursed. Needs to communicate with the District 11 Treasurer to make sure we have the correct tax information for reporting. (The Binder has the relevant tax information needed for the 2024 Spring Roundup.)

- Program Chair: Suggested Committee Members: Activities, Raffle, 50/50, & all fliers and signs

Plans workshops & creates the program, working with Al-Anon to include those events. The Chair needs to have knowledge of & access to software necessary to create the program. The Delegate shall be given an opportunity to provide a report. Present rough drafts of the program at monthly Roundup committee meetings for ideas and final approval. Have it finalized 2 months before the event, and uploaded to the Area 40 website at least 2 weeks before the Roundup. Send the program to the printers to have hard copies available at the Roundup.

1. **Activities:** Submits ideas to the Roundup Committee for activities. Forms a committee to handle it all.
2. **Raffle & 50/50:** Include as many members from various groups as possible, (including Laurel). Research applicable tax filing laws to make sure monetary gains are within legal parameters & reported as necessary.
3. **All Fliers & Signs for the Roundup (currently the PI position):** Assists as necessary in getting a QR code or other online resources for registration. Creates and distributes the fliers for the Roundup. Works with GSR's & others to assure planning meetings are announced at all groups within the Billings Area (including Laurel).

- Registration Chair: Suggested Committee Members: Onsite Registrations, Pre-Registrations, Name Tag Maker

Maintains a spreadsheet of the pre-registration received online & hard copies. Checks the Roundup PO Box. This Chair needs to be able to successfully set up and keep track of online registrations, so knowledge of a website to do so is highly recommended. Understands and has access to software to track the registrations, meals, and other activities & details of the people who register. Works closely with the Treasurer. Is

available to answer questions via phone or email with the needs of the registration of attendees.

- 1. Pre-Registrations:** Helps keep track of pre-registrants. Before the Roundup, put together packets with meals & Roundup information for each person. They should be organized in a way that is quick to find and distribute at the Roundup.
- 2. Onsite Registrations:** Has at least 3 people at the registration desk at the Roundup to handle walk-up registrations.
- 3. Name Tags:** For pre-registered attendees make name badges, mark meals purchased on the badges, & mark if they are AA or Al-Anon. Can also include where they are from & homegroup, if desired.

• Venue Chair: Suggested Committee Members: Cigarette Patrol, Greeters (Door

Helpers), Hospitality, & Marathon Meetings

Seeks out proposals from Billings hotels or other facilities which can house the event. (The binder has detailed instructions on how to submit to VisitBillings.com.) Assists the entire committee in selecting the venue. Provides options from the venue for meals, coffee, hospitality options, etc. to make the Roundup a memorable experience. Continue to work with the venue serving as the sole contact between them & the committee. Plan rooms for the Marathon meetings & Hospitality rooms. Form committees to run them, using members from a variety of groups.

- 1. Cigarette Patrol:** Create a smoking area away from the entry. Provide coffee cans with water or something safe & suitable. Have volunteers patrol the area frequently.
- 2. Greeters (Door Helpers):** Have people available to answer questions & give directions when asked. Also, have volunteers to sit at the door of all the meetings to catch the door when it is open or closed, & to assist people with additional needs. Know where extra chairs are available, if needed during any of the scheduled events.
- 3. Hospitality Room:** Intended as a place for people to visit & have a snack. Coordinate volunteers to help during the Roundup, & have as many groups as possible participate in supplying snacks & coffee.
- 4. Marathon Meetings:** Coordinate volunteers from a variety of groups in town to chair each Marathon Meeting during the Roundup.

• Speaker Chair: Suggested Committee Members: Hosts for Speakers, Gift Baskets for Speakers

Using a committee of AA members from a variety of groups, submit speaker ideas to the Roundup Committee to be selected by vote. Three speakers are needed: for Friday & Saturday nights, and Sunday morning. Contact the speakers to assure they are available for the weekend. Works with the Treasurer to assure the speakers expenses are reimbursed. Set up a Friday dinner for the speakers, hosts, Speaker Chair, & Committee. The Roundup will pay for the speakers, hosts, and Speaker Chair, but all other committee

members pay for themselves.

1. Hosts for Speakers: Assign hosts to each speaker who will assure they have transportation to/from the airport & their needs are met throughout the weekend. They are the liaison between the Speakers and the Committee, letting the Committee know of any special needs or changes.

2. Gift Baskets for Speakers: To be put in their rooms by hotel staff. This should include gifts commemorating the Roundup & Montana. A budget is decided on by the Roundup Committee.

Area 40 Roundup Rotation District 11 Host Roundups

Spring	2025	Great Falls
Fall	2025	Helena
Spring	2026	Kalispell
Fall	2026	Missoula
Spring	2027	Bozeman
Fall	2027	Billings
Spring	2028	Butte

3.

Spring	2024
Fall	2027
Spring	2031
Fall	2034
Spring	2038
Fall	2041
Spring	2045

District 11 Committee - 2026 PROPOSED BUDGET				
Annual Budget		2025	2026	
Rent		1,872.00	1,872.00	
Post Office Box Rent		232.00	232.00	
DCM - Area Assemblies - (2) x \$500.00		1,000.00	1,000.00	
DCM - District Travel		150.00	150.00	
DCM - PreAssemblies - (1) x \$100.00		100.00	100.00	

WCRAASC - ??		500.00	-	
WCRAASC Forum - ??		750.00	-	
Committees - (9) x \$100.00		900.00	900.00	
	Archives			
	Bridging the Gap			
	Corrections			
	Grapevine			
	Literature			
	PI			
	CPC			
	Treatment			
	Area 40 Hotline			
12th Step Call		300.00	300.00	
Delegate Report		250.00	250.00	
Print/ Postage		300.00	300.00	
Book Purchases		1,000.00	1,000.00	
Events				
	UP Events	250.00	250.00	
	PI/CPC Service Workshop	1,500.00	1,500.00	
	Sponsorship Workshop	250.00	250.00	
	GSR Orientation	150.00	150.00	
Miscellaneous		150.00	150.00	

	Total Annual Budget	9,654.00	8,404.00	-
	* Contributions		6,000.00	
	Prudent Reserve - 6 Months	2,660.00	2,660.00	
	* Contributions:	to 8/15/2025	6,756.05	
		2024	9,055.78	